

7 November 2022



Tēnā koe 

Thank you for your Official Information Act request to the Department of Conservation, received on 12 October 2022 in which you asked for:

*I would like to make an OIA request for any internal policies or guidelines DOC may have for determining translocation requests made under the Wildlife Act.*

In response to your request, I am providing you with a copy of our “Processing Translocation Proposals Standard Operating Procedure” which sets out the process we use to assess translocation requests.

This document is in draft form as it has been through review and still requires some minor updates to role titles and some definitions before the formal approval process is completed. Although the document is draft, the process which it documents has been signed-off as the process the department currently applies to assess translocation requests.

Item	Date	Document description	Decision
1	1 November 2016	Processing Translocation Proposals Standard Operating Procedure	Released in full.

Please note that this letter (with your personal details removed) and enclosed documents may be published on the Department’s website.



[Redacted]

Nāku noa, nā

[Redacted]

Ian Angus  
Director Terrestrial Science  
Department of Conservation  
*Te Papa Atawhai*