

8.4 EXAMPLE OF A COMPLETED WEED-LED PROJECT ANNUAL REPORT

OPERATIONAL SUMMARY		File/DOCDM number:
Programme title	Ginger Control Te Araroa	
Site-led or Weed-led:	Weed-led	
Reporter(s) name:	X	
Office:	ECHB Conservancy	
Date:	2 December 2005 (For purposes of NZBS bidding)	
Programme start and completion dates:	2001-2010	
Control year being reported on:	July 2005 - June 2006	

REFERENCES	
Tech Spec ref:	
Business WBS plan no.:	
Contract/s (e.g. with spray contractor):	Temporary employees for a 4 month term
Previous annual reports:	N/A
Operational (field) notes:	An audit was undertaken by X and Y on progress 2004/05 year. Results from this audit proved this work was on track and achieving desired outcome
Concurrent operations in/adjacent to treatment area:	D are now also carrying out ginger control on adjacent land due to the Department initialling this work at Te Araroa. This work compliments the Departments effort and eradication objectives are also Ngati Porou's aim
Other (Reports from similar control programmes, Health and Safety Plan, consent applications, more detailed operational plan etc.):	All this information is on hard copy at the Te Araroa Field base where the project is run from. This information can be supplied on request
References to maps and monitoring information will be requested later in the report.	

PERFORMANCE MEASURES	
Please delete section that does not apply to your control programme (use delete row function).	
For weed-led control only: Eradication of ginger between Karakatuwhero and Orutua Rivers (East Cape)	
Aim of programme. Eradication	
Annual Operational target: The area containing ginger has been split into quadrates where the mature seeding plants are targeted for initial control	
Special circumstances of feasibility:	If feasibility of programme depended on special circumstances, have there been any changes to these? No
	If yes, explain: N/A
Update Tech Specs for future operations	

OTHER ISSUES	
List new areas of target weed/s discovered: (Include reference to map, if any).	This is a contained area where the only ginger infestation occurs on the East Coast.
List new weed species discovered on site: (Include reference to map, if any).	N/A
List additional non-target species or unplanned impacts:	Only impacts are, if this work does not continue or success, endemic plants will be under serious threat by this invasive weed species.
Community Relations/public awareness?	Ranger Y contacted all the landowners involved before undertaking the control of the ginger. He also informed local people that ginger is a serious weeds which needs to be removed from gardens and controlled with the correct method.
List any changes or improvements to the Health and Safety Plan:	No problems identified.
Update Tech Specs for future operations	

RECOMMENDATIONS	
List all recommendations for future operations and or /or the changes made to the Tech Specs as the result of the lessons learned:	It is recommended that present levels of funding is increased to the original figure and continued for the next 5 years. Eradication of ginger is achievable in the defined area as the plant has a localised distribution. Ginger is only just beginning to invade thick bush areas where endemic plants are present. The programme has been extremely successful so far as the community has been enthusiastic to assist with the eradication of wild ginger also within this area. In particular K has undertaken control of ginger on adjacent land to complement the efforts of DOC.
Remember to update the Tech Specs	

Checklist: remember to...	Done	N/A
Make appropriate changes to the Tech Specs:		N/A
Add new information to BioWeb/Weeds Database:		N/A
Address other issues		N/A
Provide your TSO with a copy of this report:	Y	
Release report to external interested parties:		N/A
Update the Monitoring spreadsheet:	Y	
Add this report to the: Report spreadsheet	Y	

The spreadsheets are a useful reference for other DOC staff.

Authorisation Signatory:

Area Manager

Date