

Using the Open Hunting Permits System

The open hunting permits system is being updated, and you will notice some big changes to how you get a permit.

• Getting an open permit is a three-step process

When you first go into the open permits system, you'll see the steps you need to go through at the top of the page.

Your progress is shown at the top of the screen. You can easily jump back to earlier steps by clicking on the step you want to go to.



The first step is to pick the regions you want to hunt on. Then you need to either check that your personal details are correct (if you are getting your permit by logging into an individual verified account) or enter your personal details (if you are getting a permit by using a guest application).

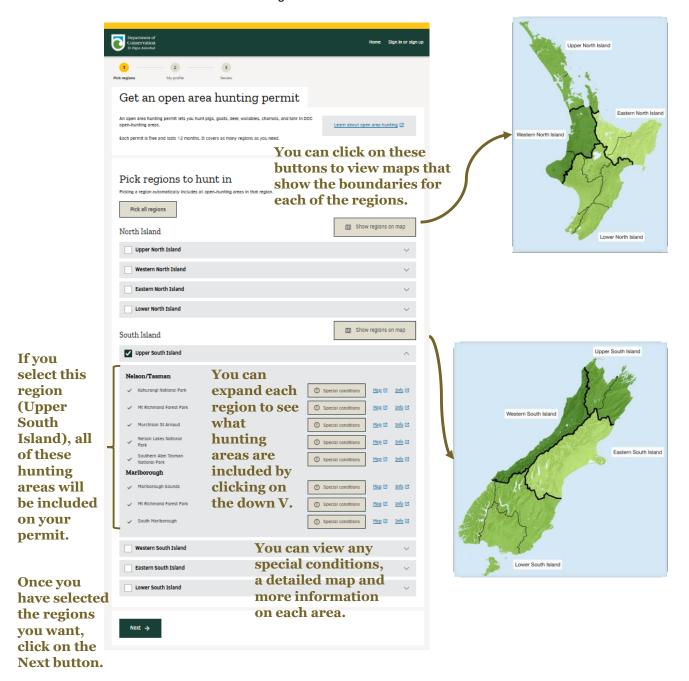
The final step is to review what you have chosen, read through and accept the permit conditions, and confirm everything is correct. Your permit will then be e-mailed to you.



2 You only need to select from eight big regional areas

The 54 hunting areas are still there but now you only need to select from eight large regions – four in the North Island and four in the South Island and Stewart Island / Rakiura. Each region contains multiple hunting areas.

For any regions you select, all hunting areas contained within that region will be included in your permit. You can find out more information - including a detailed topographical map, list of special conditions, and information on alerts – for each hunting area.



3 You have the option of getting a permit through either an individual verified account or by using a guest application.

Once you have selected your regions, you need to verify or enter your personal information. You will be presented with a couple of options to do this. You can either set up or log into an individual verified account or you can choose to do a guest application.

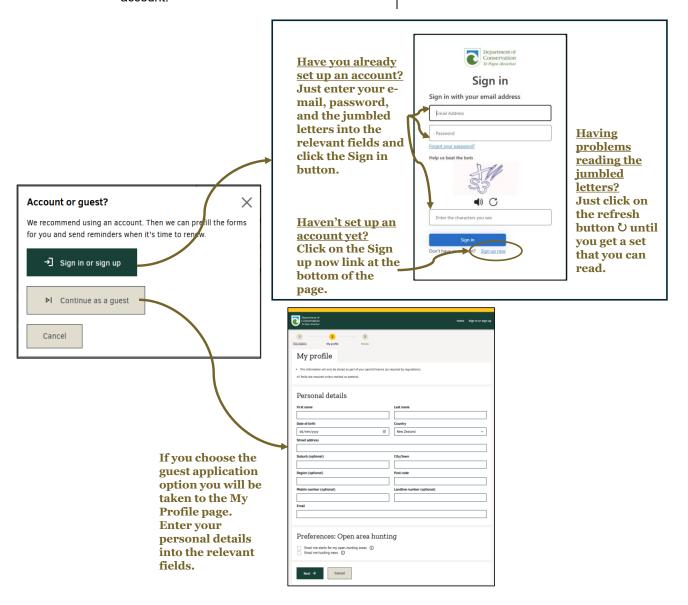
What option should I choose?

Choose an individual verified account if:

- You have an e-mail account that is unique to you and no other hunters will use it.
- You hunt frequently or hunt across several different areas / regions.
- You have already set up an account for Stewart Island / Rakiura (the same account will also work with open hunting permits)
- You can devote 3-4 minutes to setting up an account.

Choose a guest application if:

- You don't have your own e-mail account, or more than one person will be using the same e-mail account to get a permit.
- You are an infrequent hunter or getting a permit is likely to be a 'one-off'.
- You are in a hurry.



When you are setting up your account or using the guest application option, you will need to verify your e-mail account.

Your permit and any expiry reminders will be e-mailed to your e-mail address. The verification process is designed to make sure that we have the correct e-mail for you and protects you from unauthorised use of your e-mail account.

Verifying your e-mail address when setting up an individual account

To start the verification Department of Conservation process, just enter your e-**User Details** mail address and click the 'Send verification code' button. Once your e-mail has been You won't be verified, you can set up your able to set password, enter your name and vour finish creating your account. password and enter vour name **User Details** until you have **User Details** verified your e-mail. DOCHuntingPermitsProject@doc.govt.nz DOCHuntingPermitsProject@doc.govt.nz A six-digit verification code will be sent to your e-mail. Enter the verification code into that field and click on the 'Verify code' button.

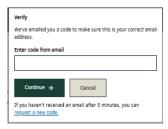
You will only need to verify your e-mail account once. After setting up your account, you will be able to log in by entering your e-mail, password, and the correct jumbled letters in the applicable field.

Verifying your e-mail address when using a guest account

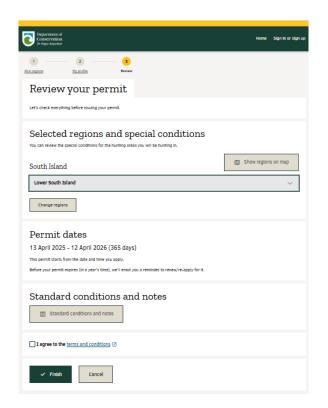
Every time you use a guest application you will have to re-verify your e-mail address after completing your personal details.

When you press 'Next' after filling out your personal details, you'll be sent an e-mail with a code.

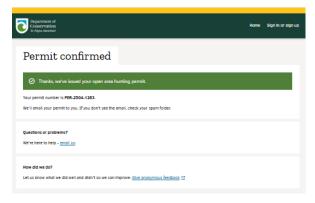
You should enter that code and click on the 'Continue' button.

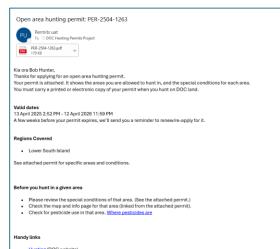


5 You will get a chance to review and change your permit before accepting permit conditions and getting your permit sent to you.



If you are happy with the regions that you have chosen to include on your permit, review the standard permit conditions and notes, tick the box to indicate you agree with terms and conditions and click the Finish button.





You'll get a confirmation message and your permit will be e-mailed to you as an attachment.

6 You Don't Need to Print Your Permit

There's no need to print your permits. Being able to present an electronic record of the permit (e.g. showing a .pdf of the new permit on your phone) is acceptable from a compliance perspective.

Need further help?

Call the DOC Customer Service Centre on 0800 ASK DOC (0800 275 362) or e-mail info@doc.govt.nz.

www.doc.govt.nz/parks-and-recreation/things-to-do/hunting/