

A. Applicant details

Legal status of applicant (tick)	☐ Individual (Go to ①)	
	☒ Registered company (Go to ②)	☐ Trust (Go to ②)
	☐ Incorporated society (Go to ②)	☐ Other (Go to ②)

①	Applicant name (individual)		
	Phone	Mobile phone	
	Email		
	Physical address		Postcode
	Postal address (if different from above)		Postcode

②	Applicant name (full name of registered company, trust, incorporated society or other)		Port to Port Cruises and Wildlife Tours	
	Trading name (if different from applicant name)			
	NZBN (To apply go to: https://www.nzbn.govt.nz)	9429046510846	Company, trust or incorporated society registration number	6604733(?)
	Registered office of company or incorporated society (if applicable)	NZ Companies Register.		
	Company phone		Company website	
	Contact person and role		Owner / Skipper	
	Phone		Mobile phone	
	Email			
	Postal address		Postcode	

B. New or renewal of an existing permit

I am applying for a new permit.

You need to have a pre-application meeting with DOC before you submit this application as there are location restrictions and consultation requirements that you need to be aware of.

E-mail permissionschristchurch@doc.govt.nz.

☐

I am applying for a like-for-like renewal of an existing permit

☐

I am applying to renew an existing permit with a major amendment¹⁰.

☒

Add a vessel

Permit number

C. Activities applied for

Please fill in all the forms that are applicable. Please tick below the forms that have been completed and attach with this form. Please note that even if you are applying for a renewal of an existing permit, these forms are a necessary requirement of the application process and must be filled out in full.

ACTIVITY	FORM	✓
Vessel Based Viewing	8a	☒
Land Based Viewing	8b	☐
Aircraft Based Viewing	8c	☐
Filming only	8d	☐
Swimming with marine mammals	8e	☐

D. Pre-application meeting

Have you had a pre-application meeting with a DOC Permissions Advisor?

No

If your application is for a new permit your application will not be processed without a pre-application meeting as there are location restrictions and consultation requirements that you need to be aware of.

E-mail permissionschristchurch@doc.govt.nz

☒

Previously for original permit

¹⁰ Marine Mammals Protection Regulation 1992 section 11.

Yes



If yes, state when and who with.

Unsure ~~propal~~ probably 2017.

E. Consultation undertaken under the Marine and Coastal Area (Takutai Moana) Act 2011

Have you notified and sought the views of the relevant Customary Marine Title Applicants¹¹ prior to submitting this application?

No. **Your application will not be processed.**

You need to speak to DOC before you can submit this application form.¹²

E-mail permissionschristchurch@doc.govt.nz



Yes



If yes, supply details for each Customary Marine Title Applicant you have consulted with. Copy and paste the table below and complete for each Customary Marine Title Applicant. Record all attachments in section 'Q Attachments'.

Attachments may include:

- Additional pages with the required information
- Any written response to your notification from the Customary Marine Title Applicant.

Customary Marine Title Applicant notified	Ngāi Tahu Whānui
Name of individual you notified and sought views on your application	
Date /s of notification and views sought	August 14th 2026
Form of notification and means of views given (e.g. email, meeting)	email
Outcome of consultation	Still waiting for response

¹¹ A "Customary Marine Title Applicant" is a person or group who has applied for recognition of customary marine title either under section 95 or sections 100 and 103 of the Marine and Coastal Area (Takutai Moana) Act 2011 in an area to which your application relates and where no customary marine title order or agreement applies.

¹² It is a statutory requirement under section 62(3) to notify and seek the views of a Customary Marine Title Applicant on your application before it is lodged with the Department.

Note: As soon as reasonably practicable after you lodge your application with DOC, you are required to notify affected iwi, hapu or whanau. We recommend you speak to DOC about this requirement prior to lodging your application.

F. Consultation undertaken with Treaty Partners

DOC has a statutory obligation to give effect to the principles of the Treaty of Waitangi. This often requires consultation with our Treaty Partner (iwi/hapū/whānau of local Maori) on your application. If you have already consulted with our Treaty Partners, DOC would like to know about it.

Have you carried out any consultation with Treaty Partners?

No

☐

Yes

☒

If yes, supply details for each Treaty Partner you have consulted with. Copy and paste the table below and complete for each Treaty Partner. Record all attachments in section 'Q Attachments' including:

- Additional pages with any required information.
- The written response to your consultation with Treaty Partners.

Whānau/hapū/iwi consulted with

Name of individual you consulted with

Date of consultation

Form of consultation (e.g. email, meeting)

Outcome of consultation*

August 14th 2026
email

Still waiting for
response

Provide details of any cultural interpretation or activities that you are providing to support the cultural values of the Treaty Partners, Customary Marine Title Applicants or other interested stakeholders.

G. Consultation with interested stakeholders

Have you carried out any consultation with interested stakeholders?

No



I'm unsure who this is?

Yes



If yes, supply details for each Interested Stakeholder you have consulted with. Copy and paste the table below and complete for each Interested Stakeholder. Record all attachments in section 'Q Attachments' including:

- Additional pages with any required information
- The written response to your consultation with Interested Stakeholders.

Other interested stakeholders consulted with e.g. Conservation Boards or community groups

Name of individual you consulted with

Date of consultation

Form of consultation (e.g. email, meeting)

Outcome of consultation*

H. Educational material

Provide details of the education material (including the source of the material) and education aspects of your proposed operation.

I. Conservation, management, and the protection of marine mammals

State how your proposed operation is in the interests (advantage and benefit) of the conservation, management or protection of marine mammals?

Commentary provided during cruise

J. Details of the proposed operation

1 Proposed base and area of operation

Attach a map of the proposed area of operation. It must clearly show:

- Proposed base (vessel departure location) of operation
- Proposed area of operation showing the boundaries and where appropriate, the specific locations where contact with marine mammals are proposed.
- Proposed locations where swimming with marine mammals will take place (if applicable)

Record your map details in section 'Q Attachments'.

Map questions	Written description
Proposed base of operation	Otago Harbour
Proposed area of operation	Enclosed and Inshore waters.
Proposed locations for viewing contact with marine mammals	Taiareva Head and Otago Harbour.
Proposed locations for swimming contact with marine mammals	N/A

2 Term of operation

Record the proposed term of operation (months and years)
Permits may not be issued for a term longer than 10 years.

10 years - Maximum permit

3 Trip duration and frequency

Duration of trips (in hours or days if multi-day trips) proposed

2 hours

Maximum number of trips proposed per day

2 Max

Maximum number of trips proposed per annum

16 Max

Maximum number of vessels you propose to operate at any one time

2 - this appl is for the 2nd vessel

4 Species of marine mammal you seek to view or come in contact with from a vessel

All species of whales (including orca and pilot whales)



All species of seal



All species of dolphins (excluding orca and pilot whales)



Species specific encounters you seek to view and come in contact with from a vessel (list species)

Seal and Sea lions

5 Proposed viewing or contact times with marine mammals

State the maximum time you will view or be in contact with each marine mammal (or group of mammals) you encounter per trip.

Whales viewing or contact

Not applicable



Individual viewing or contact time in minutes

10 mins

Cumulative viewing or contact time per trip in minutes

20 mins

Dolphins viewing or contact

Not applicable



Individual viewing or contact time in minutes

10 mins

Cumulative viewing or contact time per trip in minutes

20 mins

Seals viewing or contact

Not applicable

☐

Individual viewing or contact time in minutes

10 mins

Cumulative viewing or contact time per trip in minutes

20 mins

Specific species viewing or contact

Not applicable

☒

Specific species viewing or contact (list species)

Individual viewing or contact time in minutes

Cumulative viewing or contact time per trip in minutes

Vessel type – motorised vessel(s)

Describe the vessel type you are going to use in your proposed operation.

If your operation involves two or more vessels, copy and paste the table below and complete for each vessel. Alternatively attach additional pages with the required information and record all attachments in section 'Q Attachments'.

Not applicable as only using manually propelled vessels



Motorised vessel No. 1 description:

Vessel name	Trubg King
Vessel make	Ex fishing boat - Sattwaase
Vessel model	Kavilame class - Carey bay boatbuilders
Vessel size (length)	12 metres
Vessel colour	Cream
Motive power	Cummins Inboard 500Hp.
Construction and hull design	Fibreglass - displacement/semi
Planing hull	☒ Semi
Displacement hull	☒ Semi
Normal cruising speed	12 knots
Maximum speed	15 knots
Maximum number of passengers	10 passengers
Describe any information you have on vessel noise levels (above and below water)	
How will the effects of vessel noise be mitigated?	slow speed near animals. Fast only in transit.

Vessel type – motorised vessel(s)

Describe the vessel type you are going to use in your proposed operation.

If your operation involves two or more vessels, copy and paste the table below and complete for each vessel. Alternatively attach additional pages with the required information and record all attachments in section 'Q Attachments'.

Not applicable as only using manually propelled vessels



Existing Permit Holder

Motorised vessel No. 2 description:

Vessel name

Sooty Chaser

Vessel make

Ospren

Vessel model

8.8m pontoon

Vessel size (length)

8.8m

Vessel colour

Purple

Motive power

Yamaha 300hp-outboard

Construction and hull design

Allog - pontoon-trailer

Planing hull

☒ Semi

Displacement hull

☒ Semi

Normal cruising speed

14 knots

Maximum speed

20 knots.

Maximum number of passengers

20

Describe any information you have on vessel noise levels (above and below water)

How will the effects of vessel noise be mitigated?

Slow speed near animals.

K. Vessel type – manually propelled vessels (watercraft)

Describe the manually propelled vessel (watercraft) type and number of vessels you are going to use.

Not applicable as only using motorised vessels

**Manually propelled vessel description**

Single kayak

☐

Number of single kayaks

Double kayak

☐

Number of double kayaks

Paddle board

☐

Number of paddle boards

Other manually propelled vessels

☐

Type of other manually propelled vessel

Number of other manually propelled vessels

L. Background of proposed operator

State the applicant's experience operating with marine mammals (e.g. the number of years the company / business has been operating around marine mammals).

21 year plus - Commercial
Skipper and crew under Marine
Mammals permits - Menarch and
Port to Port cruises

State the applicant's knowledge of operating within the local area, and of the sea and weather conditions (e.g. number of years' experience operating within the area).

21 year plus experience
Otago Harbour.

Has the applicant been convicted of any offence involving the mistreatment of animals?

No

☒

Yes

☐

If "yes", provide details

Does the applicant have any current criminal charges pending before the court involving the mistreatment of animals?

No

☒

Yes

☐

If "yes", provide details

Does the Applicant agree to DOC undertaking a check of their criminal convictions or pending current criminal charges involving the mistreatment of animals?

Note: DOC may require the proposed operator to fill out and sign a form that allows DOC to receive their criminal conviction history to enable the Director-General of DOC to be satisfied that the proposed operator does not have convictions for offences involving the mistreatment of animals.

No

☐

Yes

☒

M. Background experience of individual staff members

Complete the table below for every staff member who may come into contact with marine mammals during the operation. If there are two or more staff members, copy and paste the table and complete for each staff member. Alternatively attach additional pages with the required information and record all attachments in section 'Q Attachments'.

Staff member No. 1	
Full name	
Job title: Skipper	☒
Job title: Guide	☒
Job title: Other (state)	☐

Has this person been convicted of any offence involving the mistreatment of animals?	
No	☒
Yes	☐
If "yes", provide details	

Does this person have any current criminal charges pending before the court involving the mistreatment of animals?	
No	☒
Yes	☐
If "yes", provide details:	

Does the staff member agree to DOC undertaking a check of their criminal convictions or pending current criminal charges involving the mistreatment of animals?	
Note: DOC may require the staff member to fill out and sign a form that allows DOC to receive their criminal conviction history to enable the Director-General of DOC to be satisfied that they do not have convictions for offences involving the mistreatment of animals	
No	☐

Yes	☒
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State the staff members knowledge of operating within the local area, and of the sea and weather conditions (e.g. number of years' experience operating within the area)

Relevant Experience of staff member with marine mammals?

Experience operating around marine mammals in years	20+ years
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Types of marine mammals the staff member has operated around?

Seals / sea lions	☒
Dolphins	☒
Whales	☒
Specific species	☐
List type of specific species	

Has the staff member has completed a DOC SMART¹³ course?

No	☐ ?
Yes	☐ ?

N. Marine Mammals Protection Regulations 1992

Tick the following boxes to confirm you will operate in accordance with each of the following behaviours as required under Part 3 of the Marine Mammals Protection Regulations 1992.	Tick
Marine mammals will not be disturbed or harassed	☒
Best endeavours will be used to operate the vessel in a way that the normal movement or behaviour of any marine mammal is not disrupted	☒
Contact with any marine mammal shall be abandoned at any stage if it becomes or shows signs of becoming disturbed or alarmed	☒
Marine mammals are not to be separated from a group of marine mammals, or caused to scatter	☒

¹³ <https://www.doc.govt.nz/our-work/smart-operator-programme/>

Rubbish or food is not to be thrown near or around any marine mammal	☒
No person shall make any loud or disturbing noises around any whale, dolphins or seals	☒
No sudden or repeated changes in the speed or direction of the vessel shall be made except in the case of an emergency	☒
Where the vessel stops to enable the passengers to watch any marine mammal, the engines are to be either placed in neutral (<i>preferred</i>) or be switched off within a minute of the vessel stopping	☒
A person or vessel shall not cut off the path of a marine mammal or prevent a marine mammal from leaving the vicinity of the vessel	☒
The skipper of a vessel less than 300 metres from any marine mammal shall use his or her best endeavours to move the vessel at a constant slow speed no faster than the slowest marine mammal in the vicinity, or at idle or "no wake" speed	☒
When departing from the vicinity of any marine mammal, the vessel shall proceed slowly at idle or "no wake" speed until the vessel is at least 300 metres from the nearest marine mammal	☒
The vessel is not to approach within 300 metres of any whale, pod of dolphins or herd of seals for the purpose of enabling passengers to view, if the number of vessels or aircraft, already positioned to enable passengers to watch is three or more	☒
Where two or more vessels or aircraft approach an unaccompanied whale, dolphin or seal, the skipper concerned shall co-ordinate their approach and manoeuvres	☒

Whale specific behaviours Tick that you understand and will operate in accordance with each of the following species-specific behaviours as required under Part 3 of the Marine Mammals Protection Regulations 1992.	Tick
The vessel is not to approach within 50 metres of a whale	☒
If a whale approaches the vessel, the skipper of the vessel shall, wherever practicable: (i) manoeuvre the vessel so as to keep out of the path of the whale; and (ii) maintain a minimum distance of 50 metres from the whale	☒
The vessel is not to approach within 200 metres of any female baleen or sperm whale that is accompanied by a calf or calves	☒
The vessel shall approach a whale from a direction that is parallel and slightly to the rear	☒

Dolphin specific behaviours Tick that you understand and will operate in accordance with each of the following species-specific behaviours as required under Part 3 of the Marine Mammals Protection Regulations 1992.	Tick
The vessel may exceed idle or "no wake" speed in order to outdistance the dolphins but must increase speed gradually, and shall not exceed 10 knots within 300 metres of any dolphin	☒
The vessel is not to proceed through a pod of dolphins	☒

The vessel shall approach a dolphin or pod of dolphins from a direction that is parallel and slightly to the rear	☒
Swimming specific behaviours Tick that you understand and will operate in accordance with each of the following species-specific behaviours as required under Part 3 of the Marine Mammals Protection Regulations 1992.	Tick NA
Swimmers will not be in the water with juvenile dolphins or a pod that includes juvenile dolphins	☒
An airhorn may be used to call swimmers back to the boat or to the shore	☒

O. Operational best practice based on recommended DOC guidelines

Tick that you understand and will comply with the following conditions relating to seals and sea lions specific behaviours	Tick
Not applicable as not applying to view seals and sea lions	☐
When seals and sea lions are hauled out on shore or rocks, the vessel will remain 20m or more from water's edge	☒
When seals and sea lions are hauled out on shore or rocks, swimmers will remain 5m or more from water's edge.	☒ NA

Tick that you understand and will comply with the following conditions relating to location specific best practice. <i>You will have been given information on best practice recommendations when you contacted permissionschristchurch@doc.govt.nz prior to making your application. If any location specific best practices apply to your area of operation, attach the relevant schedule.</i>	Tick
Not applicable as there is no location specific best practice	☒
Location specific best practices for my area of operation are attached and recorded in section 'Q Attachments'	☐
All proposed operations will be undertaken in accordance with the best practice guidelines for the area of operation	☐

Tick that you understand and will comply with the following conditions relating to Manually propelled vessels e.g. kayaks and paddle boards practices.	Tick
Not applicable as not operating a manually propelled vessel	☒
Up to seven kayaks (or other manually propelled watercraft) are to be grouped closely together* for the purpose of viewing marine mammals <i>*Manually propelled watercraft are to be within two paddle lengths of each other to form 'one distinct vessel'. No vessel (including a group of seven manually propelled vessels) shall approach closer than 300m to a marine mammal if there are already three vessels (including a group of seven manually propelled vessels) or aircraft, or both, present.</i>	☐
Kayaks (or other manually propelled watercraft) are not to be banged, or paddles slapped against the water in the presence or marine mammals.	☐

No person shall touch a marine mammal	☐
No person is to chase a marine mammal, instead let the mammal approach the manually propelled watercraft	☐
Where practical the operator's guide is to remain between the clients and any seals or sea lions on shore	☐

Any other actions you will take to minimise disturbance of the marine mammals:

Ask passengers not to be loud around them as sometimes they make Silly Seal noises when they see a seal!

P. Attachments

Attachments should *only* be used if there is:

- A specific question that requires an attachment e.g. map of the proposed base and area of operations
- Not enough space on the form to finish your answer
- Additional information that supports your answer
- An additional request you wish to make of DOC regarding the application.

Label each document clearly and complete the table below.

Section of the application form the attachment relates to	Document title	Document format (e.g. Word, PDF, Excel, jpg etc.)	Description of attachment
<u>Correct example ✓</u> E	Proposed base and area of operation	.shp	Map of proposed base and area with locations of where contact with marine mammals is proposed.
<u>Correct example ✓</u> K	Educational Material	Word	Educational material provided to clients undertaking marine mammal journey.
<u>Incorrect example X</u> <u>Table</u>	Doc1	Word	Table

Section of the application form the attachment relates to	Document title	Document format (e.g. Word, PDF, Excel, jpg etc.)	Description of attachment
51	Map	PDF	Map of area of operation.

Q. Checklist

Application checklist	Tick which apply
I have completed all sections of this form relevant to my application and understand that the form will be returned to me if it is incomplete.	☒
I certify that the information provided in this application form and any attached additional forms and information is, to the best of my knowledge, true and correct..	☒
I have supplied a map with the departure location, boundaries of operation, expected tour routes of operation specific locations where viewing of marine mammals are likely, and if applicable specific location where swimming with marine mammals are likely as required in and section 'Q Attachments'.	☒
I have appropriately recorded all attachments in section 'Q Attachments'.	☒
I understand that in accordance with Regulation 10(2) of the Marine Mammals Protection Regulations 1992, this application shall form part of any permit issued and shall be complied with accordingly.	☒

R. Terms and conditions for a credit account with the Department of Conservation

Have you held an account with the Department of Conservation before?	Tick
No	☐
Yes	☒
If "yes", under what name:	Port To Port Cruises + Wildlife Tours.

In ticking this checklist and placing your name below you are acknowledging that you have read and agreed to these terms and conditions for an account with the Department of Conservation

Terms and Conditions	Tick
I/We agree that the Department of Conservation can provide my/our details to the Department's credit checking agency to enable it to conduct a full credit check.	☒
I/We agree that any change which affects the trading address, legal entity, structure of management or control of the applicant's company (as detailed in this application) will be notified in writing to the Department of Conservation within 7 days of that change becoming effective.	☒

I/We agree to notify the Department of Conservation of any disputed charges within 14 days of the date of the invoice.	☒
I/We agree to fully pay the Department of Conservation for any invoice received on or before the due date.	☒
I/We agree to pay all costs incurred (including interest, legal costs and debt recovery fees) to recover any money owing on this account.	☒
I/We agree that the credit account provided by the Department of Conservation may be withdrawn by the Department of Conservation, if any terms and conditions (as above) of the credit account are not met.	☒
I/We agree that the Department of Conservation can provide my details to the Department's debt collection agency in the event of non-payment of payable fees.	☒
Applicant Name/s (of authorised person/s)	
Date	August 14 th 2026

Email your completed application, and any attachments (e.g. recorded in section 'Q Attachments') to: permissions@doc.govt.nz

For Department of Conservation use			
Credit check completed			
Comments :			
Signed:		Name	
Approved (Tier 4 manager or above)		Name	

APPENDIX 1

GUIDANCE INFORMATION FOR FILLING IN THE FORM

Location information

“Base of operation” -specify the location where passengers board the vessel.

“Proposed area of operation” -provide a written description of the general extent of the operation where you will be likely to have contact with marine mammals – please specify the boundaries (e.g. key landmarks) and the location as it is generally known; e.g. Wellington coast or Wairarapa coast.

“Specific locations where contact with marine mammals is proposed” - you need to list any particular sites you will visit where marine mammals are known or expected to be encountered; e.g. Red Rocks, Ohau Stream lookout, Point Kean, Barney’s Island, Adele Island.

Trip details

Clearly identify where there are seasonal differences in the trip details

Type and number of vessels to be used

If you have more vessels than the spaces provided please copy the fields and paste to the bottom of the table in the section.

Skippers, guides and other relevant staff

If you have more staff members than the spaces provided please copy the fields and paste to the bottom of the table in the section.

Additional information

Please be specific for each class of marine mammal or for individual species.

Maximum time spent with marine mammals per individual encounter:

“Encounter” means being less than 100 metres from marine mammals.

Nature of the contact with marine mammals:

“Primary purpose” means the operation’s main focus is to seek out and encounter marine mammals e.g. seal encounter tours and trips to known seal colonies.

“Secondary purpose” means that viewing marine mammals is not the operation’s main focus but will still be viewed if encountered; e.g. certain scenic cruises, fishing charters.

Educational Material

Please briefly describe the educational aspects of the proposed operation and supply any proposed educational material, copies of brochures or information booklets as an attachment (note, these may be returned if requested).