

11 November 2024



Tēnā koe ,

Thank you for your request to the Department of Conservation, received on 17 October 2024, in which you asked for:

Can you please also send me the:

- 1. process for applicant comment on draft report and*
- 2. decide on concession application process*
- 3. concession statutory information process*
- 4. apply for permissions time extension.*

We have considered your request under the Official Information Act 1982. On 22 October 2024 you refined your request to:

Can you please release me documents 1,2 and 3.

Please find the following documents attached. Please note that item 1 is currently in draft form and under review. As such, it is subject to change.

Item	Date	Document description	Decision
1	22 May 2024	Draft Guide to sending a Decision Support Document to an applicant for comment	Released in full.
2	15 July 2024	Decide on Concession Application	Released in full.
3	4 August 2022	Concessions Statutory Information	Released in full.

Please note that this letter (with your personal details removed) and attached documents may be published on the Department's website.

Nāku noa, nā

A handwritten signature in black ink, appearing to read 'Phillippa Fox', written in a cursive style.

Phillippa Fox
Director Regulatory Authorisations
Department of Conservation
Te Papa Atawhai