



The Department recommends that you contact the Department of Conservation Office closest to where the activity is proposed to discuss the application prior to completing the application forms. Please provide all information requested in as much detail as possible. Applicants will be advised if further information is required before this application can be processed by the Department.

This form is to be used when the proposed activity involves any access across public conservation land, and is to be completed in conjunction with either Applicant Information Form 1a (longer term concession) or Applicant Information Form 1b (one-off concession) as appropriate. Examples of this type of activity are:

- a right to convey water:
- a right to drain water:
- a right to drain sewage:
- a right of way (access):
- a right to convey electricity:
- a right to convey telecommunications and computer media:
- a right to convey gas.

Please complete this application form, attach Form 1a or Form 1b, and any other applicable forms and information and send to [permissions@doc.govt.nz](mailto:permissions@doc.govt.nz). The Department will process the application and issue a concession if it is satisfied that the application meets all the requirements for granting a concession under the Conservation Act 1987.

If you require extra space for answering please attach and label according to the relevant section.

---

## A. Description of Activity

Please describe in detail the proposed activity, eg an accessway, cable or pipeline. Please include any details of construction eg location, building dimensions, materials, purpose, number of people and vehicles involved etc

Please include the name and status of the public conservation land, the size of the area you are applying for and why this area has been chosen.

Provide information about when and how the easement area will be used.

Please attach a map of the site, a detailed site plan and drawings of proposal (as necessary). If possible include photographs of the site. Any attachments should be labelled Attachment 3c:A.


[Blank lined area for text entry]

If you wish to build, extend or add to any **permanent or temporary structures** on public conservation land (eg pumpsheds, toilets, fences, storage facilities). Please provide the following details:

- Could this structure or facility be reasonably located outside public conservation land? Provide details of other sites/areas considered.
- Could any potential adverse effects be significantly less (and/or different) in another conservation area or another part of the conservation area to which the application relates? Give details/reasons

[Blank lined area for text entry]

---

**B. Term**

Please detail the length of the term sought (i.e. number of years or months) and why.

*Note: An application for an easement will not be publicly notified unless the adverse effects of the activity are such that it is required, or if an exclusive interest in the land is required.*

[Blank lined area for text entry]

### C. Environmental Impact Assessment

This section is one of the most important factors that will determine the Department's decision on the application. Please answer in detail.

In column 1 please list all the locations of your proposal. In column 2 list any special features of the environment or the recreation values of that area. Then in column 3 list any effects (positive or adverse) that your activity may have on the values or features in column 2. In column 4 list the ways you intend to mitigate, remedy or avoid any adverse effects noted in column 3. Please add extra information or supporting evidence as necessary and label Attachment 3a:C.

Refer to Steps 1 and 2 in your Guide to Environmental Impact Assessment to help you fill in this section.

Location on public conservation land	Special feature or value	Potential effects of your activity on the feature or value (positive or adverse)	Methods to remedy, mitigate or avoid any adverse effects identified
<i>EG: Tararua Forest Park</i>	<i>Northern rata - threatened species</i>	<i>Damage to the plants by construction</i>	<i>Brief construction and maintenance staff of the location and importance of the species; clearly tape off areas with the species to avoid damage</i>

---

**D. Other**

Is there any further information you wish to supply in support of your application? Please attach if necessary and label Form 3c:D

[Redacted area containing five horizontal bars]