

Land Exchange Application Form: Lodging Application with DOC

This form is to be used to lodge a land exchange application under section 33 of the Fast-track Approvals Act 2024 prior to lodging a substantive application for a listed or referred project. Note you must consult with DOC prior to lodging this application with us. Refer to this form to apply to consult: [Land exchange form: Request for consultation with DOC](#)

All legislative references are to the Fast-track Approvals Act 2024 (the Act) unless otherwise stated.

If the information requirements of this form are not met, the Department of Conservation must return your application to you.

The information required for land exchange applications is as prescribed in section 33(1) of the Act. This includes both information specific to the exchange itself (as set out in clause 24 of Schedule 6) and information about the wider project that is relevant to the land exchange. For listed projects this wider information is as listed under section 43(2). For referred projects this is relevant information from the referral application as well as any information specified by the Minister for Infrastructure under section 27(3)(c)(ii) of the Act.

You must pay the land exchange application fee and levy (set out in the [Fast-track Approvals \(Cost Recovery\) Regulations 2025](#)) to the EPA before lodging your exchange application with DOC.

You must consult with DOC on your proposed land exchange before lodging the application with DOC. The land exchange application is to seek a land exchange report from DOC, which you need before lodging the substantive application.

Applications must be submitted to DOC by email: fasttrackapplicationenquiries@doc.govt.nz.

Please also provide one copy of a redacted version of your application (clearly labelled) that does not disclose personal contact details for you (the applicant) and any other individual included in the application documents.

All documents lodged with your application must be indexed. Electronic documents must be separated into files less than 30MB.

What happens next?

We will notify the Panel convener of your land exchange application.

If your application is accepted as complying with section 34 of the Act, DOC will provide the version you supplied with personal information redacted to specific parties invited to comment (as listed in section 35(1) of the Act).

DOC will hold all information related to your application subject to the Official Information Act 1982.

Cost recovery

The EPA will recover from you the actual and reasonable costs incurred in respect of this land exchange application. Please refer to DOC's Cost Recovery Policy: [DOC's Fast-track Cost Recovery Policy](#)



Applicant details

Project name and identifier (as named in Schedule 2 or referral decision):	
Person or entity authorised to undertake project (as named in Schedule 2 or referral decision):	
Full name and NZBN number of registered company or individual name:	
Key contact name:	
Key contact phone number:	
Key contact email address:	
Email address for service:	
Postal address:	

Consultant details

Company:	
Name of consultant:	
Phone number:	
Email address:	
Postal address:	

Please direct all correspondence from the Department of Conservation to:

- Applicant
- Consultant

If you are making this application on behalf of the applicant, please attach evidence that you are authorised to make this application.

Schedule of application documents

Please list all documents submitted with the application.

Attachment number:	Document name and date:	Author:	Document version:

Note: The information schedule on the following pages must be completed prior to lodging this application. The schedule is designed to assist DOC to confirm that you have provided all relevant information and so can be considered complete and ready for processing. If an application does not comply the information requirements, DOC must return it.

Signature

I certify that, to the best of my knowledge and belief, the information given in this application is true and correct, and that I am authorised to make this application.

I have paid the land exchange application fee and levy to the EPA before lodging this application.

Signature:		Date:	
Name:		Position:	

Land Exchange Application Information Schedule

Information required:	Document name and page reference:
All exchange applications	
An assessment of the conservation values of both pieces of land, including an explanation of why the exchange would benefit the conservation estate.	
Details of any improvement work to be done to provide a net conservation benefit, including how any money to be provided for improvements to the land could be spent.	
Any proposals to address impacts on existing users of the land to be disposed of by the Crown, such as proposed easements where access to private land or a culturally significant site is via the Crown land that will become private land.	
Information about financial and legal liabilities and obligations associated with the land to be acquired by the Crown.	
If the land exchange would trigger a right of first refusal or a right of offer or return, a copy of the written agreement from the holder of the right of first refusal or right of offer or return to waive that right for the purpose of the land exchange.	
Full details of any consultation undertaken by the applicant with relevant iwi, and any others with rights or interests in the land to be exchanged by the Crown.	
A summary of the consultation undertaken with DOC for the purposes of section 32A and how the consultation has informed the project	

Information required:	Document name and page reference:
<i>For referred projects</i>	
Please include all information relevant to the land exchange application that was contained in the referral application.	
Any information specified by the Minister under section 27(3)(c)(ii) of the Act.	
<i>For listed projects – information <u>relevant to the land exchange</u> from the following</i>	
A description of the project and the activities it involves.	
Information to demonstrate that the project does not involve any ineligible activities (other than activities that may be the subject of a determination under section 23 or 24).	
A description or map of the whole project area that identifies its boundaries in sufficient detail to enable consideration of the application.	
The anticipated commencement and completion dates for construction activities (where relevant).	
A statement of whether the project is planned to proceed in stages and, if so, an outline of the nature and timing of the stages.	
A description of the anticipated and known adverse effects of the project on the environment.	
A statement of any activities involved in the project that are prohibited activities under the Resource Management Act 1991.	

Information required:	Document name and page reference:
<p>A list of the persons and groups the applicant considers are likely to be affected by the project, including—</p> <ul style="list-style-type: none"> (i) relevant local authorities: (ii) iwi authorities and groups that represent hapū that are parties to relevant Mana Whakahono ā Rohe or joint management agreements: (iii) other relevant iwi authorities: (iv) relevant Treaty settlement entities: (v) relevant protected customary rights groups and customary marine title groups: (vi) ngā hapū o Ngāti Porou, if the project area is within or adjacent to, or the project would directly affect, ngā rohe moana o ngā hapū o Ngāti Porou: (vii) relevant applicant groups under the Marine and Coastal Area (Takutai Moana) Act 2011: (viii) persons with a registered interest in land that may need to be acquired under the Public Works Act 1981. 	
<p>A summary of the consultation undertaken for the purposes of section 29 and any other consultation undertaken on the project with the persons and groups referred to in paragraph (j); and how the consultation has informed the project.</p>	
<p>A list of any Treaty settlements that apply to the project area, and a summary of the relevant principles and provisions in those settlements.</p>	

Information required:	Document name and page reference:
<p>A description of any processes already undertaken under the Public Works Act 1981 in relation to the project.</p>	
<p>A statement of any relevant principles or provisions in the Ngā Rohe Moana o Ngā Hapū o Ngāti Porou Act 2019.</p>	
<p>Information identifying the parcels of Māori land, marae, and identified wāhi tapu within the project area.</p>	
<p>A statement of whether the applicant is seeking a determination under section 23 and, if so, an assessment of the effects of the activity on the relevant land and on the rights and interests of Māori in that land.</p>	
<p>A statement of whether the applicant is seeking a determination under section 24(2) and, if so, a description of—</p> <ul style="list-style-type: none"> <li data-bbox="288 1167 746 1272">(i) the scale and adverse effects of the existing electricity infrastructure; and <li data-bbox="288 1301 746 1518">(ii) how, if at all, that scale or those adverse effects are anticipated or known to change as a result of the maintenance, upgrading, or continued operation of the infrastructure. 	

Information required:	Document name and page reference:
<p>A statement of whether the applicant is seeking a determination under section 24(4) and, if so,—</p> <ul style="list-style-type: none"> (i) a description of every alternative site considered by the applicant (or, if the application is lodged by more than 1 person, any of those persons) for the construction and operation of the new electricity lines (the activity); and (ii) for each alternative site considered,— <ul style="list-style-type: none"> (A) a statement of the anticipated and known financial cost of undertaking the activity; and (B) a description of the anticipated and known adverse effects of undertaking the activity; and (C) a description of the anticipated and known financial cost and practicality of available measures to avoid, remedy, mitigate, offset, or compensate for the anticipated and known adverse effects of the activity; and (D) a description of any issues (including financial cost) that would make it impractical to undertake the activity on the site; and (E) an assessment of whether it would be reasonable and practical to undertake the activity on the site, taking into account the matters referred to in subparagraphs (A) to (D) and any other relevant matters. 	

Information required:	Document name and page reference:
<p>A description of the applicant's legal interest (if any), or if the application is lodged by more than 1 person, the legal interest of any of those persons (if any), in the land on which the project will occur, including a statement of how that affects the applicant's ability to undertake the work.</p>	
<p>An outline of the types of consents, certificates, designations, concessions, and other legal authorisations (other than contractual authorisations or the proposed approvals) that the applicant considers are needed to authorise the project, including any that the applicant considers may be needed by someone other than the applicant.</p>	
<p>Whether any activities that are involved in the project, or are substantially the same as those involved in the project, have been the subject of an application or a decision under a specified Act and,—</p> <p>if an application has been made, details of the application:</p> <p>if a decision has been made, the outcome of the decision and the reasons for it.</p>	
<p>A description of whether and how the project would be affected by climate change and natural hazards.</p>	
<p>If the application is lodged by more than 1 person, a statement of each proposed approval to be held by each of those persons.</p>	
<p>A summary of compliance or enforcement actions (if any), and the outcome of those actions, taken against the applicant (or if the application is lodged by more than 1 person, any of those persons) under a specified Act.</p>	

Information required:	Document name and page reference:
<p><i>For listed projects - The following information that would have accompanied a referral application for the project per section 33(1)(b)(i) > section 43(2) > section 13(4)(y)(v) > clause 23 of Schedule 6</i></p>	
<p>A description of both land areas proposed for exchange (for example, maps showing areas and location, addresses, and legal descriptions where possible):</p>	
<p>The financial value of the land proposed to be acquired by the Crown:</p>	
<p>A brief description of the conservation values of both pieces of land, including an explanation of why the exchange would benefit the conservation estate:</p>	
<p>If the land exchange would trigger a right of first refusal or a right of offer or return, confirmation that the applicant has written agreement from the holder of the right of first refusal or right of offer or return to waive that right for the purpose of the land exchange:</p>	
<p>Confirmation by the applicant that no part of any land to be exchanged by the Crown is land listed in Schedule 4; or a reserve declared to be a national reserve under section 13 of the Reserves Act 1977.</p>	
<p>Information related to specific proposed approvals specified in the Schedules associated with approvals other than the land exchange, where it is relevant to the land exchange – see section 13(4)(y).</p>	