

Concession Applicant Information Form 1a

A. Applicant details

| | | |
|----------------------------------|--|--|
| Legal status of applicant (tick) | <input type="checkbox"/> Individual (Go to ①) | |
| | <input checked="" type="checkbox"/> Registered company (Go to ②) | <input type="checkbox"/> Trust (Go to ②) |
| | <input checked="" type="checkbox"/> Incorporated society (Go to ②) | <input type="checkbox"/> Other e.g. Educational institutes (Go to ②) |

| | | | |
|---|--|--|--------------|
| ① | Applicant name (individual) | | |
| | Phone | | Mobile phone |
| | Email | | |
| | Physical address | | Postcode |
| | Postal address (if different from above) | | Postcode |
| | | | |

| | | | | | | |
|---|---|--|------------|--|------------|----------------------------|
| ② | Applicant name (full name of registered company, trust, incorporated society or other) | | | DKD n2 Ltd | | |
| | Trading name (if different from applicant name) | | | Mountainhut.n2 | | |
| | NZBN if applicable (to apply go to: https://www.nzbn.govt.nz) | | | Company, trust or incorporated society registration number | 679592 | |
| | Registered office of company or incorporated society (if applicable) | | | | | |
| | Company phone | | 0274427035 | Company website | | Mountainhut.n2 |
| | Contact person and role | | | Christine Kelly Administration | | |
| | Phone | | 034427939 | Mobile phone | 0274427036 | |
| | Email | | | | | christine.kelly@runbox.com |
| | Postal address | | | Postcode | 9350 | |
| | Street address (if different from postal address) | | | Postcode | 9350 | |
| | P.O. Box 29 Glenorchy | | | | | |
| | 55 Coll St Glenorchy | | | | | |

B. Pre-application meeting

Have you had a pre-application meeting or spoken to someone in DOC?

| | |
|-----|--|
| No | <input type="checkbox"/> |
| Yes | <input checked="" type="checkbox"/> Wakatipu Area office Arthurs Point. |

• If yes record the:

| | |
|---|------------------|
| Date of DOC pre-application meeting | February 2020 |
| Name of DOC staff member | Rhiannon McLean |
| Name of person who had the pre-application meeting with DOC | Christine Kelly. |

C. Activity applied for

Tick the **activity application form** applicable to the activity you wish to undertake on public conservation land. Complete the applicant information form and the activity application form and email them with any attachments to permissions@doc.govt.nz

| ACTIVITY APPLICATION FORM* | FORM NO. | TICK |
|--|----------|-------------------------------------|
| Grazing | 2a | <input type="checkbox"/> |
| Land use: Tenancing and/or using existing DOC facility/structure | 3a | <input type="checkbox"/> |
| Land use: Use of public conservation land for private/commercial facility/structure | 3b | <input checked="" type="checkbox"/> |
| Guiding/Tourism/Recreation: Watercraft activities | 4b | <input type="checkbox"/> |
| Filming | 5a | <input type="checkbox"/> |
| Sporting Events | 6a | <input type="checkbox"/> |
| Marine reserves application form: Structure in a marine reserve | 11a | <input type="checkbox"/> |
| Other activities (not covered in the above forms or in the new activity application forms that combine applicant and activity information) | 7a | <input type="checkbox"/> |

Note: If the activity is not in this list check the activity on the DOC website to find the correct application form or book a pre-application meeting. Application forms that combine applicant and activity information on the DOC website include:

- [Aircraft activities](#)⁸
- [Easements](#)⁹
- [Land based guiding](#)¹⁰

⁸ <https://www.doc.govt.nz/get-involved/apply-for-permits/business-or-activity/aircraft-activities/>

⁹ <https://www.doc.govt.nz/get-involved/apply-for-permits/business-or-activity/access-easements/>

¹⁰ <https://www.doc.govt.nz/get-involved/apply-for-permits/business-or-activity/land-based-guided-activities/>

D. Are you applying for anything else?

Are you submitting any other application forms in relation to this application?

No



Yes



- If yes, state which application forms:

E. Background experience of applicant

Provide relevant information relating to your ability to carry out the proposed activity (e.g. details of previous concessions, membership of professional organisations, and relevant qualifications).

See Attachment E.

F. Attachments

Attachments should *only* be used if there is:

- Not enough space on the form to finish your answer
- You have additional information that supports your answer
- You wish to make an additional request of DOC regarding the application.

Label each document clearly and complete the table below.

| Section of the application form the attachment relates to | Document title | Document format (e.g. Word, PDF, Excel, jpg etc.) | Description of attachment |
|---|---------------------|---|--|
| <i>Correct example ✓</i> D | Locations | PDF | Trust Deed. |
| <i>Incorrect example X</i> Table | Doc1 | Word | Table |
| 3BH | References | PDF | Links to CMP + OMSC |
| 3bA + 3b4 | EA 2007 | PDF | Environmental Assessment 2007 |
| 3bH | Audit Certification | PDF | Adventure Mark Safety Audit certification |
| 3bH | 3bH | PDF | Adventure Mark Safety Audit certification |

G. Checklist

| Application checklist | Tick |
|---|-------------------------------------|
| I have completed all sections of this applicant information form relevant to my application and understand that the form will be returned to me if it is incomplete. | <input checked="" type="checkbox"/> |
| I certify that the information provided in this applicant information form, and any attached additional forms is, to the best of my knowledge, true and correct. | <input checked="" type="checkbox"/> |
| I have completed the activity application form . | <input checked="" type="checkbox"/> |
| I have appropriately labelled all attachments and completed section F Attachments . | <input checked="" type="checkbox"/> |
| I will email permissions@doc.govt.nz my: <ul style="list-style-type: none"> • Completed applicant information form • Completed activity application form/s • Any other attachments. | <input checked="" type="checkbox"/> |

H. Terms and conditions for a credit account with the Department of Conservation

| | |
|--|-------------------------------------|
| Have you held an account with the Department of Conservation before? | Tick |
| No | <input type="checkbox"/> |
| Yes | <input checked="" type="checkbox"/> |
| If 'yes' under what name | DKDnzLtd |

In ticking this checklist and placing your name below you are acknowledging that you have read and agreed to the terms and conditions for an account with the Department of Conservation

| Terms and conditions | Tick |
|--|-------------------------------------|
| I/We agree that the Department of Conservation can provide my/our details to the Department's Credit Checking Agency to enable it to conduct a full credit check. | <input checked="" type="checkbox"/> |
| I/We agree that any change which affects the trading address, legal entity, structure of management or control of the applicant's company (as detailed in this application) will be notified in writing to the Department of Conservation within 7 days of that change becoming effective. | <input checked="" type="checkbox"/> |
| I/We agree to notify the Department of Conservation of any disputed charges within 14 days of the date of the invoice. | <input checked="" type="checkbox"/> |
| I/We agree to fully pay the Department of Conservation for any invoice received on or before the due date. | <input checked="" type="checkbox"/> |
| I/We agree to pay all costs incurred (including interest, legal costs and debt recovery fees) to recover any money owing on this account. | <input checked="" type="checkbox"/> |
| I/We agree that the credit account provided by the Department of Conservation may be withdrawn by the Department of Conservation, if any terms and conditions (as above) of the credit account are not met. | <input checked="" type="checkbox"/> |
| I/We agree that the Department of Conservation can provide my details to the Department's Debt Collection Agency in the event of non-payment of payable fees. | <input checked="" type="checkbox"/> |

| | | | |
|------------------------|-----------------|------|-----------|
| Typed applicant name/s | Christine Kelly | Date | 27/5/2020 |
|------------------------|-----------------|------|-----------|

| For Departmental use | | | |
|------------------------------------|--|------|--|
| Credit check completed | | | |
| Comments: | | | |
| Signed | | Name | |
| Approved (Tier 4 manager or above) | | Name | |

Concession Application Form 1a. Applicant Information

Attachment E: Applicant Details Dan and Christine Kelly

Dan and Christine Kelly have been resident in Glenorchy since 1992.

Dan Kelly:

Relevant Experience

1982-85: Ski Patrol and snow safety Canterbury Club Ski Fields.

1986-87: Glacier Guide Fox Glacier

1992: Developed DKDnzLtd: Heliski, Guiding, Brass & Stone work and Contract Work

1993-5 Designed and operated Invincibles Snow field at Rees valley

1995 Designed Free Ski Format & Unlimited run days for heli skiing

1996-10 Designed and established Hut and ski touring at Mt Larkins

2010-20 Designed & established Hut and commercial operations at Mt Larkins

Mountainhut.nz Operation manager and host

Relevant Qualifications

Snow safety Equivilant: ARM Level 5 Forestry Research Institute Canterbury 1982

Pre Hospital Emergency Care: 2010-20

Member of Organisations

Glenorchy Battery Association: Dan and Family Contributed to the restoration of the Battery for a working exhibition prior to Tenure Review.

Christine Kelly

Relevant Experience

1980-85: NZ skiing Representative Olympic representative Downhill Sarajevo 1984

1986: Ski Instructor Remarkables Ski Field

1987: Film The Leading Edge Lead Female skier

1988-1990: Various Tourism Jobs e.g Bungy, Hospitality, hosting.

1990-2020: Met and Married Dan Kelly raised a family and lived in Glenorchy. Participated in the evolution of DKDnzLtd as Administrator planning business and operations.

Relevant Qualifications

Snow safety Avalanche Risk Management level 5 2018

Pre Hospital Emergency Care 2010-2020

Certificate in Small Business Management 2016

Member of Organisations

Volunteer for Dart Bird Trust : pest control trap lines

Volunteer for DOC Bat Monitoring Glenorchy Area

QLDC Councilor 2000-2006

Glenorchy Community Association Secretary 1996-1999

Olympians Club no 356