# Discount Application Form

[Note: replace the words in blue with information for this application]

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| **Recreation Facilities Discount Application Form** | | | | |
| **Organisation name** | [*name*] | | | |
| **Year(s) the discount is apply** | [*year*] | | | |
| **Contact for the application** | [*name and phone number*] | | | |
| **Description of Organisation**  [*what the organisation does, its revenue sources (sales, donations, grants etc), for profit or not for profit etc*] | | | | |
| **Legal status of organisation**  [*e.g. Incorporated Society, dates of incorporation, registered number, link to website etc…*] | | | | |
| **Description of contribution**  [*this should briefly explain the contributions below and what contributions cannot be monetised*] | | | | |
| **Calculation of Contribution** | | | | |
| **Contribution** | **Effort** | | **Monetary Basis** | **Value ($)** |
| [*Name – e.g. trapping*] | [*# of hours*] | | [*hourly rate*] | [*$XXXXX*] |
| [*Name- e.g. advertising*] | [*$*] | | [*Expense*] | [*$XXXXX*] |
| **Total** |  | |  | **[*$XXXXX*]** |
| **Calculation of the Contribution Ratio** | | | | |
| Gross Revenue of organisation ($) (a) | | [*$XXXXX*] | | |
| Contribution ($) (b) | | [*$XXXXX*] | | |
| Contribution Ratio [*= (b)/(a)*] | | [*XXXXX*] | | |
| **Validation of Contribution** | | | | |
| **Information** | **Value** | | **Certification (signatures)** | |
| Gross Revenue | [*$XXXXX*] | | [*Name/position/date*] | |
| Expenses | [*$XXXXX*] | | [*Name/position/date*] | |
| Volunteer hours | [*XXX*] | | [*Name/position/date*] | |
| [*Other*] | [*XXX*] | | [*Name/position/date*] | |
| **Non-monetarised contributions (if any)** | | | | |
| [*this should briefly explain what the contributions are and why they should count towards a discount level*] | | | | |

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| **Product (refer to** Error! Reference source not found. **in the SOP)** | **Requested discount** |
| Backcountry Hut Passes  OR | [*based on calculated* Ratio] |
| Campsite Passes | [*based on calculated* Ratio] |

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| **Applicant signature:**  Date: |

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| **Use by the Department only** | | |
| Approved/declined by: | [*Name*]  Director of Heritage and Visitors | Signature Date |