

17 January 2023



Tēnā koe 

Thank you for your Official Information Act 1982 (OIA) request to the Department of Conservation (the Department), received on 29 November 2022. Your request for official information is in relation to our internal communications team.

Your questions and our responses are listed below:

1. *Does Department of Conservation have an internal communications team?*

Yes, the Department has an internal communications team. Our role is communicate the purpose, direction and priorities of the organisation to our people and share essential information that helps staff to do their job.

2. *How many staff members are employed to do 'internal communications'?*

As of the date of your request, 29 November 2022, four staff members were employed to do internal communications.

3. *What is lowest, highest, and median salary of these staff members?*

To protect the privacy of the four staff members in the Department's internal communications your request for the lowest, highest, and median salary has been withheld pursuant to section 9(2)(a) of the OIA.

However, I can supply you with the current bands and ranges for each role. These are as follows:

- Communications Advisor: Tier 5, Band E (\$72,610-92,780)
- Senior Communications Advisor: Tier 5, Band F (84,908-108,493)
- Communications Manager: Tier 4, Range B (\$106,400 - \$152,250)

In making my decision, I have considered the public interest considerations in section 9(1) of the OIA and determined there are no public interests which outweigh the grounds for withholding.



You are entitled to seek an investigation and review of my decision by writing to an Ombudsman as provided by section 28(3) of the OIA.
Please note that this letter (with your personal details removed) and enclosed documents may be published on the Department's website.



Nāku noa, nā



Fiona Weightman
Director, Strategic Communications and Engagement
Department of Conservation
Te Papa Atawhai