



**Concession Document (Licence)**

**THIS LICENCE** is made this \_\_\_\_\_ day of \_\_\_\_\_ 200\_\_

**PARTIES:**

1. **Minister of Conservation**, (the Grantor)
2. **Sir Edmund Hillary Outdoor Pursuits Centre of New Zealand Charitable Trust**  
(the Concessionaire)

**BACKGROUND**

- A.** The Department of Conservation *Te Papa Atawhai* has responsibility for protecting and promoting New Zealand's biodiversity and managing the use of New Zealand's historic and natural resources. Its goal is to be recognised as a world leader in the provision of responsive and cost effective conservation services.
- B.** The Department's mission is "*To conserve New Zealand's natural and historic heritage for all to enjoy, now and in the future.*" Its vision is: "*New Zealand's natural and historic heritage is protected; people enjoy it and are involved with the Department in its conservation*".
- C.** In order to achieve its mission, vision and goals, and to carry out its functions, the Grantor from time to time grants concessions to carry out activities in Conservation Areas, National Parks, and Reserves.
- D.** The Grantor manages the Conservation Area described in Schedule 1 as the Land;
- D.** The Reserve described in Schedule 1 as the Land is vested in the Grantor;
- D.** The Grantor administers and manages the National Park described in Schedule 1 as the Land.
- E.** Section 17Q(1) of the Conservation Act 1987 authorises the Grantor to grant a Concession in a Conservation Area;
- E.** Section 59A of the Reserves Act 1977 authorises the Grantor, in accordance with Part IIIB of the Conservation Act 1987, to grant a Concession in respect of a Reserve vested in the Crown including a reserve vested in the Crown but controlled and managed by an administering body under any of sections 28, 29, 30, 35 and 36 of the Reserves Act 1977;
- E.** Section 49(1) of the National Parks Act 1980 authorises the Grantor, in accordance with Part IIIB of the Conservation Act 1987, to grant a Concession in respect of a Park

- F. The Concessionaire wishes to carry out the Concession Activity on the Land subject to the terms and conditions of this Document.
- G. The parties wish to record the terms and conditions of the licence in this Document and its Schedules.

**OPERATIVE PARTS**

- 1.1 In exercise of the Grantor's powers under section 17Q of the Conservation Act 1987 the Grantor **GRANTS** to the Concessionaire a **LICENCE** to carry out the Concession Activity on the Land subject to the terms and conditions contained in this Document, its Schedules and the Minister of Conservation's Standard Terms and Conditions of Licence Version 1.
- 1.2 In exercise of the Grantor's powers under section 59A of the Reserves Act 1977 the Grantor **GRANTS** to the Concessionaire a **LICENCE** to carry out the Concession Activity on the Land subject to the terms and conditions contained in this Document, its Schedules and the Minister of Conservation's Standard Terms and Conditions of Licence Version 1.
- 1.3 In exercise of the Grantor's powers under section 49 of the National Parks Act 1980 the Grantor **GRANTS** the Concessionaire a **LICENCE** to carry out the Concession Activity on the Land subject to the terms and conditions contained in this Document, its Schedules and the Minister of Conservation's Standard Terms and Conditions of Licence Version 1.
- 2. The Concessionaire acknowledges receipt of a copy of the Minister of Conservation's Standard Terms and Conditions of Licence Version 1.

SIGNED on behalf of the Minister of Conservation by  
Barbara Browne, General Manager  
Operations, Northern, acting under delegated  
authority

in the presence of:

Witness Signature: \_\_\_\_\_  
Witness Name: \_\_\_\_\_  
Witness Occupation: \_\_\_\_\_  
Witness Address: \_\_\_\_\_

A copy of the Instrument of Delegation may be inspected at the Director-General's office at 18-32 Manners Street, Wellington.

SIGNED by *[insert name of Concessionaire if an individual]* in the presence of:

Witness Signature: \_\_\_\_\_  
Witness Name: \_\_\_\_\_  
Witness Occupation: \_\_\_\_\_  
Witness Address: \_\_\_\_\_

Or  
The seal of *[insert name of Incorporated Society]* was affixed in the presence of :

\_\_\_\_\_ Authorised Signatory

\_\_\_\_\_ Authorised Signatory

**SCHEDULE 1**

<p>1.</p>	<p><b>Land</b> <i>(clause 1)</i></p>	<p><u>Within the Tongariro Taupo Conservancy:</u> Awaroa Recreation Reserve <del>Delta Recreation Reserve</del> Five Mile Bay Recreation Reserve Hatepe Recreation Reserve Kaiapo Bay Scenic Reserve Kaimanawa Forest Park Kawakawa Bay Scenic Reserve Manganui o te Ao Marginal Strip Omori Scenic Reserve Oruatua Conservation Area Otamarautara Stream Scenic Reserve Poutu River Marginal Strip Puanga Street Recreation Reserve Pukepoto Ecological Area Rangataua Conservation Area Rangitukua Scenic Reserve Taupahi Scenic Reserve Te Hapua Bay Scenic Reserve Tongariro Conservation Area Tongariro National Park Tongariro River No2 Scenic Reserve Tongariro River Scenic Reserve Waihi Road Recreation Reserve Waikari Scenic Reserve Waimarino Scientific Reserve Whakaiapo Bay Recreation Reserve Highway 47 Conservation Area</p> <p><u>Within the Hawke's Bay Wellington Conservancy:</u> Kaweka Forest Park Ruahine Forest Park</p> <p><u>Within the Waikato Conservancy:</u> Horseshoe Bay Scenic Reserve Fantail Bay Recreation Reserve Cathedral Cove Recreation Reserve Waikawau Bay Recreation Reserve Stony Bay Recreation Reserve Coromandel Forest Park Pureora Forest Park</p> <p><u>Within the Wanganui Conservancy:</u> Egmont National Park Whanganui National Park Kotare Scenic Reserve</p>
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		<p>Ruahine Forest Park Mohakatino Conservation Area Mokau River Scenic Reserve</p> <p><u>Within the East Coast Bay of Plenty Conservancy:</u> Lake Tarawera Scenic Reserve Lake Okataina Scenic Reserve Te Urewera National Park</p> <p><u>Within the Auckland Conservancy:</u> Hirakimata / Kaitoke Swamp Ecological Area Great Barrier Forest Conservation Area Great Barrier Forest Stewardship Area Okiwi Recreation Reserve Bushs Beach Recreation Reserve Te Paparahi Conservation Area Rakitu Island Scenic Reserve</p> <p>All locations are further defined in the schedules included in Schedule 3.</p>
2.	<b>Concession Activity</b> ( <i>clause 4 and Schedule 2</i> )	<p>Guiding educational groups as well as skill, leadership and experiential training programmes in various activities as further defined in the schedules attached as schedule 3.</p> <p>Structures as detailed in schedule 2 and 3</p>
3.	<b>Term</b> ( <i>clause 3</i> )	15 years commencing on 1 February 2010
4.	<b>Renewal(s)</b> ( <i>clause 3</i> )	Not Applicable
5.	<b>Final Expiry Date</b> ( <i>clause 3</i> )	31 January 2025
6.	<b>Concession Fee</b> ( <i>clause 5</i> )	<p>\$500.00 per annum plus GST (Concession Management Fee) and \$2000.00 per annum plus GST (Concession Activity Fee) and 2% of gross turnover for commercial groups and 1% of gross turnover for mixed educational and commercial groups and 0% for educational groups, as described in Schedule 2, clause Y.</p>
7.	<b>Concession Fee Instalment(s)</b> ( <i>clause 5</i> )	The concessionaire shall supply to the Grantor a copy of an audited financial statement, within 2 months of the end of the Concessionaire's financial year to enable calculation of the concession fee. The audited financial statement shall contain the Concessionaire's gross turnover (excluding donations) in

		accordance with the table set out in Schedule 2, clause Y
8.	<b>Concession Fee Payment Date(s)</b> <i>(clause 5)</i>	Annually, within 3 months of the end of the Concessionaire's financial year.
9.	<b>Penalty Interest Rate</b> <i>(clause 5)</i>	Double the Grantor's bank's current highest 90 day bank bill buy rate
10.	<b>Concession Fee Review Date(s)</b> <i>(clause 7)</i>	1 February 2013, 2016, 2019, 2012
11.	<b>Community Services Contribution</b> <i>(clause 6)</i>	Not required
12.	<b>Health and Safety/Notification of Hazards</b> <i>(clauses 8 and 9)</i>	<p>(i) Safety Plan: Required To be audited</p> <p>(ii) Known hazards on the Land To be identified in the safety plan</p> <p>(iii) Details of any staff of the Department or other people in the vicinity of the Land where there is potential for some contact between the Concessionaire and such people: Staff and members of the general public are likely to be encountered at all locations authorised under this licence</p> <p>(iv) Details of any other services being carried out by such people, which might affect the Concessionaire or the Activity: The Concessionaire can expect to meet other Concessionaires undertaking activities on public conservation land.</p>
13	<b>Insurance (to be obtained by Concessionaire)</b> <i>(clause 11)</i>	<p>A. <u>Types and amounts:</u></p> <p>(i) Public Liability Insurance for:</p> <p>(a) General indemnity for an amount no less than \$1,000,000.00 and</p> <p>(b) Forest and Rural Fires Act extension for an amount no less than \$250,000.00; and</p> <p>(c) Third party vehicle liability</p> <p>B. <u>Other Policies and amounts:</u> Not applicable</p>

		<p>C. <u>Details of all policies:</u></p> <p>(i) Insurance Company:  (ii) Policy number(s):  (iii) Date insurance effected:  (iv) Date insurance expires:</p> <p>Certificates of Insurance Received: Yes/No [<i>delete as appropriate</i>]</p>
14.	<b>Fires on the Land</b> ( <i>clause 12</i> )	Not permitted
15.	<b>Environmental Monitoring Contribution</b> ( <i>clause 13</i> )	Not required
16.	<b>Guarantee</b> ( <i>clause 29</i> )	Not required
17.	<b>Concessionaire Identification</b> ( <i>clause 31</i> )	Required
18.	<b>Addresses for Notices</b> ( <i>clause 24</i> )	<p>The Grantor's address is:  Department of Conservation  Turanga Place  TURANGI</p> <p>Phone: 07 386 8607  Fax: 07 386 7086</p>
		<p>The Concessionaire's address in New Zealand is:  Sir Edmund Hillary Outdoor Pursuits Centre of New Zealand  Access Road No3  Tawhitikuri  TURANGI</p> <p>Phone: 07 386 5511  Fax:</p>
19.	<b>Special Conditions</b> ( <i>clause 34</i> )	See Schedule 2

Note: the clause references are to the Minister of Conservation's Standard Terms and Conditions of Licence - Version 1

## SCHEDULE 2

### SPECIAL CONDITIONS

#### Amendments to Minister of Conservation's Standard Terms and Conditions

- 1.0 Clause 8.4 of the Minister of Conservation's Standard Terms and Conditions is deleted and replaced with:

"8.4 If the Concessionaire makes a significant amendment or replaces the safety plan then within 5 working days of the significant amendment or replacement plan taking effect the Concessionaire must supply the Grantor with a copy of the amendment to the safety plan or any replacement safety plan and where the safety plan was required to be audited then the provisions of clause 8.2 (b) and (c) apply to the amendment or replacement safety plan."

- 1.1 Clause 20.1 of the Minister of Conservation's Standard Terms and Conditions is deleted and replaced with:

"20.1 The Grantor may elect to remedy at any time, after giving notice, if practicable, any default by the Concessionaire under this Concession. However, before electing to remedy in accordance with this clause the Grantor will, if practicable, first give the Concessionaire notice of the default and a reasonable opportunity to remedy the default."

#### Hut Use

- 2.0 Hut use will be on a first come first served basis and the Concessionaire and their clients together with all other concessionaires and their clients shall not be permitted to occupy more than 40% of the capacity (hut bunks and surrounding established tent sites) of any hut unless the bunks would otherwise be unoccupied. The Concessionaire or their clients must carry alternative accommodation on all overnight trips operated under this concession and must not use a hut for more than two consecutive nights unless authorised by the Department's appropriate Area Manager.
- 2.1 The Concessionaire shall ensure that when two groups from the same operator are in a hut the Concessionaire and guides should take all steps that are reasonably practical to keep them separate. This is to minimise the impact of a guided group on other hut users
- 2.2 Where the Concessionaire makes use of Department of Conservation administered huts, the Concessionaire shall enter relevant details of the activity into any hut book so provided by the Grantor

#### Hut fees/ permits

- 3.0 Standard hut fees and camping fees are to be paid by both guides and clients, by the purchase of tickets prior to undertaking the activity
- 3.1 The Concessionaire is to ensure that all clients hold the appropriate passes, licenses and permits as follows:
- HUNTERS .....Department of Conservation Hunting Permit
  - ANGLERS.....Valid fishing license
  - HUT USERS.....Valid backcountry Hut Tickets or Great Walk Passes

### **Private land**

- 4.0 This Concession does not confer any right of access over any private land or public conservation land leased by the Grantor. Any arrangements necessary for access over private land or leased land are the responsibility of the Concessionaire. In granting this Concession the Grantor does not warrant that such access can be obtained.

### **DOC staff**

- 5.0 The Grantor may send any officer of the Department of Conservation on any of the activities authorised during the term of this Concession for the purpose of assessing both the impact thereof on conservation values, the standard of service offered and compliance with the terms and conditions of the Concessions, at no expense to the Grantor.

### **Camp sites**

- 6.0 The Concessionaire shall ensure that no permanent camp sites are created nor stores or cache of any equipment is left on the Land nor in any hut without the specific authority of the Department's appropriate Area Manager.

### **Waahi Tapu**

- 7.0 The Concessionaire shall recognise the sensitivity of waahi tapu and urupa and seek guidance of iwi who claim manawhenua over any parts of the Land prior to providing interpretation on matters of iwi cultural significance and recognise the sensitivity of waahi tapu and urupa.

### **Vehicle use**

- 8.0 The Concessionaire shall ensure that none of its vehicles or vehicles of its clients are taken off formed roads.

### **Vehicle parking**

- 9.0 The Concessionaire shall ensure that its vehicles and the vehicles of its clients are only parked only in designated parking areas where they exist. Where designated parking areas do not exist, the Concessionaire may park on the side of the road provided that this does not interfere with use of the road by other users.
- 10.0 The Concessionaire shall ensure that a fire extinguisher in good working order is to be carried in its vehicle at all times, and that its staff are trained in its use.

### **Animals**

- 11.0 The Concessionaire is to ensure that no animals including dogs or domestic pets are taken onto the Land by their clients.

### **Search and rescue**

- 12.0 The Concessionaire will render all reasonable assistance if called upon during a Search and Rescue Operation.

### **Weeds**

- 13.0 The Concessionaire shall take all reasonable precautions to ensure weeds are not introduced to the Land, this includes ensuring that all tyres, footwear, gaiters and packs used by the Concessionaire, its staff and clients are clean before entering the Land.

#### **Interpretation materials**

- 14.0 The Concessionaire shall provide detailed information of any historical, cultural or natural science interpretation provided by the Concessionaire to its clients in the course of the Concession Activity, to the Grantor within thirty days of the date of any such written request by the Grantor.
- 14.1 If the Grantor considers the interpretative material provided by the Concessionaire above unsatisfactory, the Concessionaire shall prepare an interpretation plan for approval by the Grantor within 60 days of advice from the Grantor that this is required.

#### **Recordings of bird songs**

- 15.0 The Concessionaire shall not and shall ensure that its clients do not play recordings of bird songs on the Land

#### **Didymo**

- 16.0 The Concessionaire shall comply and ensure its clients comply with all guidelines and notices issued by Biosecurity New Zealand to prevent and avoid the spread of the pest organism *Didymosphenia geminata* as specified by the website of Biosecurity New Zealand: <http://www.biosecurity.govt.nz/pests-diseases/plants/didymo/cleaning-methods.pdf>. The Concessionaire will update itself on this website on a regular basis

#### **Boating**

- 17.0 The Concessionaire shall use existing vehicle access and water craft launching facilities where they exist.
- 17.1 The Concessionaire shall ensure that any vehicle and trailer used by the Concessionaire or its clients does not restrict access to members of the public.
- 17.2 The Concessionaire shall ensure that any water craft and trailer used are removed when not in use. The Concessionaire acknowledges that this concession conveys no special rights or privileges regarding the use of boat ramp, jetty or any other facility.
- 17.3 The Concessionaire shall ensure that the water craft used for the Concession Activity is well maintained.
- 17.4 The Concessionaire shall comply with any loading restrictions on structures (e.g. jetties).
- 17.5 The Concessionaire shall take all practical measures to keep noise to a minimum and maintain the natural quiet of areas visited.
- 17.6 The Concessionaire shall ensure that all practical measures are taken to avoid causing stress to any native fauna encountered.

#### **Caving**

- 18.0 The Concessionaire shall ensure that its staff, guides and clients are fully informed about the fragility of cave environments and associated flora and fauna and take all practical measures to avoid causing any physical damage.
- 18.1 The Concessionaire shall use best endeavors to ensure that its staff, guides and clients do not touch any speleothems, whether soft or hard.
- 18.2 The Concessionaire shall use best endeavors ensure that its staff, guides and clients do not touch, disturb or remove any cave weta, cave spiders or their egg sacs, or other cave invertebrates.
- 18.3 The Concessionaire shall use best endeavors to ensure that its staff, guides and clients do not touch or trample any plants in caves or at their entrances.
- 18.4 The Concessionaire shall ensure that its staff, guides and clients do not remove anything from the caves.
- 18.5 The Concessionaire shall ensure that its staff, guides and clients adhere to the code of ethics developed by the New Zealand Speleological Society.
- 18.6 The Concessionaire shall participate in any cave monitoring required by the Grantor.
- 18.7 The total number of visitors within the Okupata Caves must not exceed 30 people [including guide(s)] at any one time with a guide client ration of 1:10.
- 18.8 While in the Okupata Caves a helmet must be worn by all members of the group.
- 18.9 Candles and other naked flames as well as food of any kind will not be permitted in the Okupata Caves

#### **Safety Plans**

- 19.0 The Concessionaire must ensure their safety plan is re-audited every three years, or more frequently if required by the auditor. A copy of the Concessionaire's safety plan must be supplied to the Grantor before any activities are undertaken under authority of this Concession. A copy of any safety plan amendments and audit reports must also be forwarded to the Grantor within 14 days of their completion.
- 19.1 The Concessionaire shall report to the Grantor within 7 days all accidents or incidents resulting in serious harm, or near misses that could have resulted in serious harm, as defined by the Department of Labour on the track and its environs relating to the activity. If the Grantor decides after reviewing the report and in consultation with the Concessionaire that the standard of safety was not maintained as outlined in the Operational Safety Plan, the permit may be suspended or terminated.
- 19.2 The Concessionaire at the commencement of the concession must provide the Grantor with a list of approved guides who will be employed by the Concessionaire to undertake the activity. The Concessionaire shall advise the Grantor of any changes.

19.3 Subject to special condition 19.4, the parties agree that clause 5(a) of the Minister's Standard Conditions in Schedule 2 does not prevent the Concessionaire from engaging independent contractors to carry out guiding services under this Concession from time to time.

19.4 The Concessionaire may only engage the services of independent guides if:

- The guide is suitably qualified and trained; and
- Engaging the guide is consistent with the Concessionaire's safety plan; and
- The Grantor is notified of any independent guides engaged by the Concessionaire in accordance with special condition R3.

### **Structures**

20.0 The Concessionaire shall ensure that structures included in this licence are inspected on a two-yearly cycle by an engineer or other person qualified to undertake the inspection. High risk structures shall be inspected on a six yearly cycle by a competent structural engineer.

20.1 The Concessionaire shall promptly and competently carry out any remedial actions required to structures required as a result of inspections.

### **Tongariro Alpine Crossing**

21.0 The Concessionaire shall advise clients prior to drop off at the beginning of the Tongariro Alpine Crossing of the appropriate levels of experience, fitness and equipment required to safely traverse the Tongariro Alpine Crossing. This information shall be given to clients at the time of booking, where reasonably possible. The Grantor considers the Tongariro Alpine Crossing fact sheet to be an ideal and accurate reference for pre-trip information. Supplies of the fact sheet can be obtained from:

Publications Officer  
Department of Conservation  
Private Bag  
Whakapapa Village  
MT RUAPEHU

### **Skifields**

22.0 The Concessionaire will advise the ski field concessionaires (Ruapehu Alpine Lifts, and Tukino Mountain Clubs Association) before undertaking any activity within the ski field licence areas.

### **Activity return forms**

23.0 The Grantor and the Concessionaire shall work together to implement a system for reporting on the Concessionaire's activities on the Land. Where the Grantor identifies an environmentally significant Site or Sites, the Concessionaire will upon request provide the Grantor information on its usage of that Site or Sites. Sample forms for the type of

information that the Concessionaire agrees to provide upon request are attached as schedule 8 and 9. The Grantor reserves the right to request further or different activity related information in order to best monitor and determine any effects of the Concession Activity on the Land.

### **Mangatepopo Gorge**

- 24.0 In light of the 2008 tragedy in the Mangatepopo River and the official investigations underway, no gorging/canyoning or other similar activity is permitted at any Site unless the Concessionaire is satisfied that all potential hazards have been identified, eliminated or minimized.
- 25.0 Tongariro Forest Security Site (the 'site') is one of eight security sites for blue duck (whio) nationally. The site includes the Whakapapa River (intake d/s to Otamawairua st), Mangatepopo River (ford d/s to Whanganui confluence) and Whanganui River (intake d/s to Mangatepopo confluence).
- The Grantor and Concessionaire will work together to educate the Concessionaire's staff and students to the unique issues facing the blue duck, and methods of river travel to minimise the impact on the duck.
  - Rivers within the security site – During the blue duck breeding season, OPC groups will minimise river travel where such travel would involve moving along or in the river any distance of greater than 750metres.
  - The Grantor and the Concessionaire will communicate regularly to identify any sites that may need to be avoided, for the benefit of blue duck management, from time to time.
  - The Grantor and the Concessionaire will investigate ways in which the Concessionaire's staff or students might be able to assist in projects to enhance the population of blue duck, e.g. trapping, planting, monitoring etc.
  - The Grantor and the Concessionaire agree to review this clause every two years.

26.0 The Concessionaire shall categorise all of their gross income into one of the following categories to enable calculation of the concession fee:

<b>Course type (all locations)</b>	<b>Category</b>
Schools	Education
Adventure	Education
Skills	Mixed education/commercial
Leadership	Mixed education/commercial
Management	Commercial
Contract	Mixed education/ commercial
Accommodation only	Lease
Instructor only	Commercial / mixed education/ Education
Outdoor Educators	Education
Certificate	Education

27.0 The Concessionaire shall, to the Grantor's satisfaction, design a comprehensive monitoring programme and activity reporting programme for the concessionaire's activities within 6 months of this Concession being granted.

27.1 The monitoring programme shall be developed in consultation with the Grantor and shall use the monitoring tools provided by the Grantor.

27.2. The monitoring programme shall:

- Focus on sensitive environments or species, environments frequently used by the Concessionaire, and where the cumulative effect of the Concessionaire's activities and public use may be significant
- Be representative of the sites used by the concessionaire and be selected on a site based or activity based criteria.

27.3. The concessionaire will also be required to report to the Grantor a record of their activities both on and off track, where that is required by the Grantor.

## **Hawke's Bay Wellington Conservancy**

### **Kaweka Forest Park and Ruahine Forest Park**

28.0 The Concessionaire must note;

a) That all employees/clients are made aware that they do not enter/access land in the following areas, belonging to the following Iwi Trust boards without first obtaining written permission;

i. **Kaweka Forest Park**

• ***Owhaoko B & D Trust***

c/- Administrators, P O Box 5, RATANA PA 5151

• ***Owhaoko C Trust***

(West of the Ngaruroro River, from Kiwi Mouth South to Cameron Camp)

Marei Apatu

Phone: (06) 873 0978 (Work), 025 304 282 (Cell Phone)

Email: mareiapatu@ttoh.iwi.nz

ii. **Ruahine Forest Park**

• ***Aorangi Awarua Trust***  
***Ngaruroro/Rangitikei River***

c/- The Administrators, P O Box 5, RATANA PA 5151

Soraya Peke - Phone: (06) 342 6838 (Work), 027 270 7763 (Cell Phone)

Email: swpeke@xtra.co.nz

• ***Awarua o Hinemanu Trust***

c/- Lisa Tuhi, 73 Sunderland Drive, Flaxmere, HASTINGS

• ***Te Koau Trust***

c/- Waru Allen, 131 Flaxmere Drive, Flaxmere, HASTINGS

b) That prior to departure of any overnight camping trip within the land the Concessionaire must notify the relevant Field Centre Supervisors of site location/dates/number of people in party/discuss hut availability etc, conditions of usage may be set appropriate to each site;

i. **Kaweka Forest Park - Puketitiri Field Centre**

Phone (06) 839 8814, Fax (06) 839 8825

ii. **Ruahine Forest Park - Ongaonga Field Centre**

Phone (06) 856 6808, Fax (06) 856 6709

29.0 The Concessionaire must ensure to seek permission from the Heretaunga Tramping Club prior to use of the Kiwi Saddle Hut (which is owned by the Club);

- Email; Graeme Hare (The Secretary) [grhmare@xtra.co.nz](mailto:grhmare@xtra.co.nz)
- Postal; Heretaunga Tramping Club, P O Box 14086, Mayfair, Hastings

### **Te Urewera National Park**

30.0 This concession does not authorise the Concessionaire to carry out the concession activity on private land adjoining the Park (particularly in the Whakatane River Track area), which is administered by the Tuawhenua Trust without obtaining prior written agreement.

31.0 The Concessionaire must note;

- a) Te Urewera National Park has **NO** cellular phone coverage (e.g. in the case of an emergency).
- b) Bookings of Lake Waikaremoana Great Walk facilities for the Concessionaire (or his/her clients) will not be permitted between and including 20 December and 31 January annually.
- c) That during the following periods the Concessionaire (and his/her clients) will be permitted a maximum stay at any Lake Waikaremoana Great Walk hut/camp site as follows;

<b>Date</b>	<b>Huts</b>	<b>Campsites</b>
1 October to 30 April	<u>Two</u> nights stay	<u>Two</u> nights stay
1 May to 30 September	<u>Three</u> nights stay	<u>Five</u> nights stay

### **Wanganui Conservancy**

#### **Whanganui National Park**

32.0 The Concessionaire is to ensure that parties guided under this concession only camp in areas signposted or designated under the Whanganui National Park Bylaws 1993 as official campsites.

33.0 Concessionaires visiting Tieke Kainga must liaise with Te Whanau o Tieke and ensure that correct protocol is observed by themselves and their clients whilst at the Kainga.

#### **Egmont National Park.**

34.0 Abseiling over or around Dawson Falls is expressly prohibited under this Licence.

35.0 No permanent fixtures for climbing or abseiling are to be constructed or left on the Land.

36.0 No camping is permitted at road ends or on the summit of Mt Taranaki.

## **Waikato Conservancy**

- 37.0 The Concessionaire acknowledges that when the sea conditions are suitable, the kayak landing area is to be at the western end of Cathedral Cove and not Mares Leg Cove.
- 38.0 The Concessionaire acknowledges that the kayak landings are to be undertaken with extreme care at Cathedral Cove and also when Mare Leg Cove is used because of the sea conditions, so as to minimise the disruption to existing users.
- 39.0 The Concessionaire acknowledges that this concession does not give them preferential rights to the locations to be visited over other visitors.
- 40.0 The Concessionaire acknowledges that when guided tours include the Te Whanganui-A-Hei Marine Reserve, the rules pertaining to the Reserve are to be strictly adhered to. This includes the prohibiting of the taking of marine life, feeding of fish and the discharge of contaminants into the water.
- 41.0 The Concessionaire acknowledges that campground fees for the guides and clients are to be paid for the facilities used at Waikawau Bay, Stony Bay and Fantail Bay. Bookings should be made when possible for Waikawau and Stony Bay. The fees are to be paid at the time of the visit and by the method available at that site. At Waikawau Bay and Stony Bay the concessionaire is to report to the campground manager on arrival.
- 42.0 The Concessionaire acknowledges that the following conditions apply to these Reserves:
- Whitianga Rock Scenic and Historic Reserve – The eating of food is not permitted due to the sensitivity of the site to iwi. The lighting of fires or camping is not permitted.**
- Horseshoe Bay Scenic Reserve – No camping is permitted unless specifically arranged with the Hauraki Area Office. The lighting of fires is not permitted.
- Cathedral Cove Recreation Reserve - The lighting of fires or camping is not permitted.
- 43.0 The Concessionaire acknowledges that for the Pinnacles Hut in the Kauaeranga Valley, there is a booking system in place and bookings are to be made in advance by phoning the Kauaeranga Valley Visitors Centre (07 867 9080). The tickets are then to be collected before the departure of the trip.
- 44.0 The Concessionaire acknowledges that for the canyoning in the Atuatumoe Stream in the Kauaeranga Valley, it will be necessary to advise Neil Foxcroft at Canyonz of your intended trips so as to avoid both Concessionaires being at the site at the same time.
- 45.0 The Concessionaire acknowledges that Canyonz have given their consent for the use of the existing anchors for the canyoning in the Atuatumoe Stream.
- 46.0 The Concessionaire acknowledges that to gain access to Morrison Road from where the Hikuai Stream leaves the Coromandel Forest Park, it is necessary to cross private land. The use of this part of the Coromandel Forest Park is subject to the approval of the land owners being obtained. The landowners are Craig & Jenny Morrison phone 07 864 7861.

- 47.0 The Concessionaire acknowledges that to gain access to Puketui Road from where the Second Branch Stream leaves the Coromandel Forest Park, it is necessary to cross private land. The use of this part of the Coromandel Forest Park is subject to the approval of the land owners being obtained. The landowners are the Karl Family phone 07 864 7845.
- 48.0 The Concessionaire acknowledges that the Link Track in the Pureora Forest Park does not take you to the summit of Mt Titiraupenga as this is on private land. The approval of the landowner/s must be obtained if it is intended to visit the summit.
- 49.0 The Concessionaire acknowledges that if the facilities are used at Waihaha Hut and Bog Inn Hut the following conditions apply.
- (i) The Concessionaire shall ensure that standard hut fees are paid for the clients and guides by the method available at these huts.
  - (ii) The Concessionaire shall not use huts for more than two consecutive nights.
  - (iii) The Concessionaire and their clients together with all other concessionaires and their clients, shall not occupy more than half the bunk space of any hut unless the bunks would otherwise be unoccupied.
  - (iv) The Concessionaire and their clients must carry alternative accommodation on all overnight trips in the Pureora Forest Park.
- 50.0 The Concessionaire acknowledges that the land on the Coromandel Peninsula may be subject to the Hauraki Treaty claims process.

### **East Coast Bay of Plenty Conservancy**

- 51.0 The Concessionaire shall consult with and seek the guidance of Iwi who claim mana whenua over any parts of the Land prior to providing interpretation on matters of cultural significance to Iwi.
- Lake Okataina Scenic Reserve Board (Lake Okataina area)
  - Ngati Rangitihia and Tuwharetoa ki Kawerau (Tarawera Falls area)
- 52.0 Any historical or cultural artefacts found are to be left in place, location recorded and reported to the Rotorua Lakes Area Office as soon as possible.
- 53.0 The concessionaire acknowledges that the Bay of Plenty areas included in this Licence may be subject to Treaty of Waitangi grievance claims and that the concession activity may be terminated as a result of land being required for the settlement of a claim and that no compensation is payable to the concessionaire and the concessionaire agrees that they have no claim in law or equity whatsoever against the Grantor.
- 54.0 The Concessionaire shall ensure that standard camp site fees are paid for clients and guides before embarking on overnight trips.

### **Auckland Conservancy**

55.0 This concession authorises guided camping at the following established sites and off-track camping in the following areas on Great Barrier Island as marked on the map in Schedule 10, for the purposes outlined in clause 2 of Schedule 1:

<b>Location and activity</b>	<b>Max number of people per site at any one time</b>	<b>Max number of people days per year across all sites</b>
<b>Camping at Awana, Akapoua and Harataonga camp sites in busy periods defined in each year as: Anniversary Weekend, Easter Weekend, Queens Birthday Weekend and Labour Weekend</b>	50	3000
<b>Camping at established sites outside busy periods in each year:</b>  Akapoua Awana Harataonga	60 80 80	
<b>Camping at established sites all year round:</b>  Kaiaraara Hut Campsite The Green Campsite Whangapoua (Okiwi)	30 (incl camping and hut) 26 80	
<b>Te Paparahi Conservation Area (“TPCA”)</b>  Rangiwhakea Bay Miner’s Cove	13 13	
<b>Location</b>	<b>Max number of people across all sites camping overnight</b>	<b>Max number of people days per year across all sites</b>
<b>Camping off-track:</b>  Kiwiriki Bay Former Whangaparapara hut site Areas north of Coopers castle and south of Aotea Road below 300 metres identified on the map at Schedule 10 Areas west of Forest Road identified on the map at Schedule 10.	80	2000

56.0 This concession authorises tramping off tracks at the following sites on Great Barrier Island as marked on the map at Schedule 10:

<b>Location</b>	<b>Max number of people across all areas per day</b>	<b>Max number of people days per year across all areas</b>
<b>Tramping off track</b>  Area north of Coopers castle and south of Aotea Road below 300 metres as identified on map at Schedule 10.  Area between Kawa Road and Aotea Road as identified on map at Schedule 10.  Area west of Forest Road as identified on the map at Schedule 10.	80	2000
TPCA	1 group per area visited	

57.0 This concession authorises gorging off-track at the following sites on Great Barrier Island located on areas administered by the Grantor as marked on the map in Schedule 12:

<b>Location and activity</b>	<b>Max number of people gorging across all sites per day</b>	<b>Max number of people days per year across all sites</b>
<b>Gorging off-track</b>  North branch of Okiwi Stream-Grid ref 243585 South branch of Okiwi stream (Water jump) Grid Ref 246573	80	600

58.0 This concession authorises rock climbing at the following sites on Great Barrier Island located within areas administered by the Grantor as marked on the map in Schedule 10:

<b>Location</b>	<b>Max number of people across all sites per day</b>	<b>Max number of people days per year across all sites</b>
<b>Rock Climbing</b> Coastal rock faces above Bushs Beach. Karaka Valley crags Coopers Castle	80	1500

59.0 This concession authorises abseiling at the following sites on Great Barrier Island:

Location	Max number of people across all sites per day	Max number of people days per year across all sites
<b>Abseiling</b> Coopers Castle Lookout Rock Coastal cliff face above Bush's Beach.	80	1500

60.0 This concession authorises tramping on tracks at the following sites on Great Barrier Island with a limit of 4000 people days per year across all front and back country tracks subject to all clauses in this concession, and tramping on Burrills track in the TPCA:

Location	Max number of people across all tracks per day
<b>Tramping on front country tracks:</b>  Kaitoke Hot Springs Track (Whangaparapara Road to Hot Springs) Warrens Track, Bridle Track and Old Lady Walk Palmers Track (Aotea Road to Windy Canyon lookout) Forest Road (Port Fitzroy road end to Kaiaraara Kaiaraara Kauri Dams Track Old Mill Track (Tramline Track to the Green Campsite) Te Ahumata Track SS Wairarapa Graves Track (Onepoto and Tapuwai Point) Rangitawhiri Track	80
<b>Tramping on backcountry tracks:</b>  <u>Zone A</u> Coopers Castle Track Hirakimata Summit Track Palmers track South Fork Track Peach Tree Track Tramline Track (Forest Road to Aotea Road) Kaitoke Hot Springs Track (Hot Springs to Tramline Track). The short sections of Forest Road between Tramline Track and Whangaparapara Road, and South Fork track junction and Kaiaraara Hut.	52
<u>Zone B</u> All tracks west of Forest Road including the entire Forest Road between Kaiaraara Hut and Whangaparapara Road.	
<b>TPCA</b> Burrill's Track	13

### **Kauri Dieback Disease**

- 61.0 The Concessionaire agrees to be bound by the appropriate hygiene procedures for Kauri Dieback disease as determined by the Department of Conservation when conducting all activities in all areas permitted under this concession.
- 62.0 The Concessionaire shall take particular care when conducting off track activities in those areas known by the Grantor to contain either Kauri distribution or a mix of podocarp / broadleaf and kauri distribution, as shown on the map in Schedule 13. Any off track activity is not permitted within twice the distance of the drip zone from any kauri stand, any ricker or any cone bearing Kauri Tree.
- 63.0 The Grantor will work with the Concessionaire to investigate other areas where off-track activities may be appropriate **outside** those areas containing Kauri. As research progresses into kauri dieback disease and further information is obtained, the prohibition on off track activity **within** areas containing Kauri will be reviewed from time to time. As a result of the above assessments the Great Barrier Area Manager will approve areas considered appropriate for off track activities as they become available and these areas will then be added to the concession through a variation.

### **Management of numbers of people involved in activities**

- 64.0 The restrictions on group size, number of people per day and people per year as set out in clauses 55 – 60 and clause 68 of this schedule include any instructors and teachers.
- 65.0 The Concessionaire shall ensure that there are cumulatively no more than 200 people involved in concession activities on any one day for all areas of land on Great Barrier Island specified in clause 1 of Schedule 1.
- 66.0 The Concessionaire shall ensure that there are no more than 13 people per group involved in any activity authorised by this concession.
- 67.0 Any proposed gorging, abseiling, rock climbing or coastering outside those sites identified in clauses 1 – 6 and shown on the maps in schedules 10, 11 and 12 is to be approved as to specific locations, maximum group sizes, maximum daily size and maximum people days per year by the Great Barrier Island Area Manager prior to undertaking those activities.

### **Areas of High Ecological Sensitivity**

- 68.0 In areas of high ecological sensitivity as marked on the map in Schedule 10 the following restrictions apply to activities:
- i. The maximum number of people tramping across all tracks per year on backcountry tracks shall cumulatively be no more than 1000.
  - ii. The maximum number of people tramping across all Backcountry tracks per day shall cumulatively be no more than 52.

- iii. The maximum number of people days per year across all areas off-track shall cumulatively be no more than 480.
- iv. The maximum number of people tramping across all areas off-track per day shall cumulatively be no more than 26.
- v. The maximum number of people rock climbing and abseiling per year shall cumulatively be no more than 1000.

#### **Coasteering (coastal rock scrambling)**

69.0 The Concessionaire shall only undertake coasteering in areas on Great Barrier and Rakitu Islands that have been approved by the Great Barrier Island Area Manager.

#### **Okiwi Station**

70.0 The Concessionaire shall obtain the prior written approval of any lessee (currently Helen Mabey) prior to conducting off track activities within the land that is described as Okiwi Station.

#### **Te Paparahi Conservation Area (TPCA)**

71.0 The maximum number of people visiting the TPCA per year shall cumulatively be no more than 200 in each year, and access shall only be by foot.

72.0 A group may only visit the TPCA for a maximum continuous period of five days.

73.0 The Concessionaire shall not undertake any gorging, abseiling, rock climbing or coasteering within the TPCA.

#### **Toileting**

74.0 The Concessionaire shall use "poo pots" when camping at Miners Cove or Rangiwheakea Bay and shall remove poo pots or other human waste management equipment and all waste associated with the use of the equipment when leaving these two sites. At all other sites the Concessionaire shall dispose of human waste in accordance with the Department's Environmental Care Code.

75.0 The Grantor reserves the right to require that the Concessionaire provide a sealed vault toilet, at their own cost, for any specific sites used by the Concessionaire, where monitoring indicates that other methods of managing toilet waste are inadequate to prevent environmental or social effects.

#### **Cooking**

76.0 The Concessionaire shall ensure that no open fires are lit anywhere within the Grantor's land and that only fuel cookers purchased at retail stores may be used when camping at any site permitted under this concession including off-track camping sites.

### **Camping at established sites**

77.0 The Concessionaire is not permitted to camp at sites as identified in clauses 1 – 6 and on the maps in schedules 10 – 12 between 26<sup>th</sup> of December and 7<sup>th</sup> January (inclusive) in any year.

### **Gorging (rock climbing within gorges), abseiling and rock climbing**

78.0 The Concessionaire shall only use routes at the sites identified in clauses 55 – 60 and on the maps in schedules 10 – 12 which have been approved beforehand by the Great Barrier Area Manager.

79.0 No gorging activity shall be permitted above 300 metres anywhere on the Land.

80.0 The Concessionaire shall conduct all gorging, abseiling and rock climbing in accordance with any current national standards applicable to those activities.

81.0 Any permanent anchors are only to be placed on the Land with prior approval of the Great Barrier Island Area Manager.

82.0 Any anchors that are no longer required at a climbing location shall be removed by the Concessionaire as soon as reasonably practicable.

### **Kayaking**

83.0 The Concessionaire is permitted to access the Grantor's land by kayak and to also store kayaks temporarily on the Grantor's land while undertaking activities permitted under this concession.

### **Monitoring**

84.0 The Concessionaire shall, to the Great Barrier Island Area Manager's satisfaction, design a comprehensive monitoring programme and activity reporting programme for the concessionaire's activities within 6 months of this Concession being granted. The monitoring programme shall be developed in consultation with the Grantor and shall use monitoring tools to the satisfaction of the Grantor.

85.0 The monitoring programme shall:

- i. Focus on sensitive habitats, sensitive species and on heritage sites, and in particular focus on the monitoring of off track activities to ensure that any adverse effects on the environment are monitored, measured and mitigated.
- ii. Ensure that off track activities avoid particularly sensitive areas such as areas containing Black Petrel burrows, containing concentrations of kauri, and water catchments used for potable water supply.

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### SCHEDULE 3

#### Permitted sites and activities within Tongariro Taupo, East Coast Bay of Plenty, Hawke's Bay Wellington, Wanganui and Waikato Conservancies

Activity	Area	Maximum number of clients per year	Maximum party size	
Kayaking	<b>60011 Tongariro National Park</b> <b>60042 Tongariro Conservation Area:</b> Access to Whakapapanui River (Tawhai Falls; enter below Matariki Falls exit Whakapapa intake)	16	5	
	<b>60051 Kaimanawa Forest Park</b> <b>60032 Tongariro River Scenic Reserve</b> <b>60030 Tongariro River No2 Scenic Reserve</b> <b>60034 Waikari Scenic Reserve</b> <b>60092 Taupahi Scenic Reserve:</b> Access to Tongariro River (enter Breakaway Pool, exit Red Hut, Admirals Pool, Major Jones)	720	15	
	<b>60002 Waimarino Scientific Reserve:</b> Access to Waimarino River	100	15	
	<b>60222 Manganui o te Ao Marginal Strip:</b> Access to Manganui o te ao River	24	24	
	<b>60073 Kaiapo Bay Scenic Reserve</b> <b>60045 Whakaipo Bay Recreation Reserve</b> <b>60057 Kawakawa Bay Scenic Reserve</b> <b>60065 Te Hapua Bay Scenic Reserve</b> <b>60066 Rangitukua Scenic Reserve</b> <b>60094 Omori Scenic Reserve</b> <b>60099 Waihi Road Recreation Reserve</b> <del><b>60090 Delta Recreation Reserve</b></del> <b>60046 Oruatua Conservation Area</b> <b>60089 Hatepe Recreation Reserve</b> <b>60084 Awaroa Recreation Reserve</b> <b>60137 Five Mile Bay Recreation Reserve:</b> Landing Sites on shores of Lake Taupo	80	15	
	<b>60185 Puanga Street Recreation Reserve:</b> Access to Tokaanu River	400	15	
	<b>60160 Poutu River Marginal Strip:</b> Access to Poutu River	40	10	
Tubing	<b>60051 Kaimanawa Forest Park</b>	2700	13	



Activity	Area	Maximum number of clients per year	Maximum party size
	<b>60011 Tongariro National Park (excluding the Tongariro Alpine Crossing)</b> <del><b>60090 Delta Recreation Reserve</b></del>	200	15
<b>Rafting</b>	<b>60051 Kaimanawa Forest Park</b> <b>60032 Tongariro River Scenic Reserve</b> <b>60030 Tongariro River No 2 Scenic Reserve</b> <b>60034 Waikari Scenic Reserve</b> <b>60092 Taupahi Scenic Reserve:</b> Entry/exit points to the Tongariro River	200	24 24 24 24
<b>Caving</b>	<b>60042 Tongariro Conservation Area:</b> Okupata Caves Pukehinau Caves	5000 1000	30 13
<b>Abseiling or Rock Climbing</b>	<b>60011 Tongariro National Park:</b> Taranaki Falls Iwikau Village/Happy Valley <del>Any remote cliff within the park</del> West Ridge Bluffs (above Mangatepopo hut)  Pukekaikiore-Middle Earth Death Wall Ruapehu Crag Meads Wall Whakapapanui Crag Armchair Theatre  Kawakawa Bay	800 300 100 200  100 100 100 100 100 50  200	13 13 13 13  13 13 13 13 13 13  13
<b>Tyrolean</b>	<b>60149 Highway 47 Conservation Area:</b> Whakapapaiti Tyrolean	500	18
<b>Ski/Snowboard Touring</b>	<b>60011 Tongariro National Park:</b> Mt Ruapehu (outside of ski areas only) Mt Tongariro (excluding Tongariro Alpine Crossing) Mt Ngauruhoe	160	9
<b>Snow Shelters</b>	<b>60011 Tongariro National Park:</b> Anywhere within Tongariro National Park (excluding major lahar paths and Tongariro Alpine Crossing)	600	13
<b>Mountain Biking</b>	<b>60042 Tongariro Conservation Area:</b> 42 <sup>nd</sup> Traverse and all other tracks provided for in the Tongariro Taupo Conservation	600	24

Activity	Area	Maximum number of clients per year	Maximum party size
	<p>Management Strategy</p> <p><b>60051 Kaimanawa Forest Park:</b> Tree Trunk Gorge to Kaimanawa Road</p> <p><b>60032 Tongariro River Scenic Reserve</b> <b>60030 Tongariro River No 2 Scenic Reserve</b> Tongariro River Walkway</p> <p><b>Whakaipo Bay Recreation Reserve, Whakaipo Bay Scenic Reserve and Whakarua Point Recreation Reserve</b> 'W2K' Track (Whakaipo Bay to Kinloch)</p>	<p>Included above</p> <p>Included above</p> <p>Included above</p>	<p>24</p> <p>24 24</p> <p>24</p>
<p><b>Mountaineering</b> Guide to client ratio</p>	<p><b>60011 Tongariro National Park:</b> Mt Ruapehu Mt Tongariro (excluding Tongariro Alpine Crossing) Mt Ngauruhoe Pukekaikiore</p>	<p>1500</p>	<p>18</p>
<p><b>Gorging</b> <b>NOTE special condition 24.0 in schedule 2 in relation to gorging.</b></p>	<p><b>60042 Tongariro Conservation Area:</b> In accordance with schedule 2, condition W Mangatepopo Stream Pukehinau Stream</p> <p><b>60160 Poutu River Marginal Strip:</b> Poutu River</p> <p><b>60051 Kaimanawa Forest Park:</b> Waihaha Stream</p>	<p>1500 150</p> <p>100</p> <p>100</p>	<p>18 18</p> <p>18</p> <p>18</p>
<p><b>Transport</b></p>	<p><b>60011 Tongariro National Park:</b> Mangatepopo Road Ketetahi Road Tukino Road</p> <p><b>60042 Tongariro Conservation Area:</b> John Macdonald Road Pukehinau Road Kapoors Road</p> <p><b>60051 Kaimanawa Forest Park:</b> Clements Mill Road Kiko Road Kaimanawa Road Poutu Intake Road Urchin Road Umukarikari Rd Tree Trunk Gorge Rd</p> <p><b>60045 Whakaipo Bay Recreation Reserve</b> Whakaipo Road</p>	<p>250 vehicle movements (maximum of 6000 clients)</p> <p>250 vehicle movements</p> <p>10 vehicle movements</p> <p>10 vehicle</p>	<p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p>

Activity	Area	Maximum number of clients per year	Maximum party size
		movements	
Structures	60042 Tongariro Conservation Area	VHF Repeater Initiatives in Swamp	
	60149 Highway 47 Conservation Area	Whakapapa Tyrolean	

### Waikato Conservancy

Location	Activity	Maximum Numbers
Horseshoe Bay Scenic Reserve	Sea Kayaking	13
Cathedral Cove Recreation Reserve	Sea Kayaking	13
Waikawau Bay Recreation Reserve	Camping	13
Stony Bay Recreation Reserve	Camping	13
Fantail Bay Recreation Reserve	Camping	13
Kauaeranga Valley Atuatumoe Stream	Canyoning	13
Kauaeranga Valley Road End to Pinnacles Hut	Tramping	13
Pinnacles Hut to Pinnacles	Tramping	13
Billy Goat track to Road End	Tramping	13
Kauaeranga Valley Road to Tapu-Coroglen Road via Crosbies Track	Tramping	13
Hikuai Stream to Morrison Road	Tramping	13
Second Branch to Puketui Road	Tramping	13
Waihaha Track/Weraroa/Bog Inn/Pureora/Titraupanga	Tramping	13

### East Coast Bay of Plenty Conservancy

Activity	Area	Maximum number of trips per year	Maximum party size
<b>Tramping</b>	Lake Tarawera Scenic Reserve <ul style="list-style-type: none"> <li>• Tarawera Falls Walkway</li> </ul> Lake Okataina Scenic Reserve <ul style="list-style-type: none"> <li>• Eastern Okataina Walkway</li> </ul>	8 (4 days each)	13
	<b>Te Urewera National Park</b> <ul style="list-style-type: none"> <li>• Lake Waikaremoana Great Walk</li> </ul>	130	13
<b>Kayaking</b>	<b>Te Urewera National Park</b> Lake Waikaremoana (from Hopuruahine landing to Onepoto)	130	13
<b>Huts/ Campsites used</b>	<b>Te Urewera National Park</b> <ul style="list-style-type: none"> <li>• Marauiti Hut</li> <li>• Panekiri Hut</li> <li>• Waiharuru Hut</li> <li>• Waiopaoa Hut</li> <li>• Whanganui Hut</li> </ul>	130	13
<b>Camping</b>	Lake Tarawera Scenic Reserve <ul style="list-style-type: none"> <li>• Hot Water Beach Reserve</li> <li>• Te Tapahoro Bay</li> <li>• Humphries Bay</li> </ul>	8	13

### Wanganui

Activity	Area	Maximum number of clients per year	Maximum party size
<b>Tramping</b> Guide to Client ratio: 1: 10	<b>Ruahine Forest Park</b> <ul style="list-style-type: none"> <li>• North /South Traverse from Kuripapango to Pohangina River</li> </ul> <b>Egmont National Park:</b> <ul style="list-style-type: none"> <li>• Stoney River track</li> <li>• Ahukawakawa Track</li> <li>• Kaiauai Track</li> <li>• Kokoowai Track</li> <li>• The Puffer</li> <li>• Maketawa Track</li> <li>• Curtis Falls Track</li> <li>• Waingongoro Track</li> <li>• Summit Track</li> <li>• Lower Dive Track</li> <li>• Upper Dive Track</li> </ul>	120  100	13  13
<b>Mountaineering</b>	<b>Egmont National Park:</b>	120	15

Activity	Area	Maximum number of clients per year	Maximum party size
Guide to client ratio 1:4 technical	<ul style="list-style-type: none"> <li>• Mt Taranaki</li> </ul>		
<b>Huts/Campsites used</b>	<b>Egmont National Park</b> <ul style="list-style-type: none"> <li>• Camphouse</li> <li>• Tahurangi Lodge</li> <li>• Kapuni Lodge</li> <li>• Syme Hut</li> <li>• Lake Dive Hut</li> <li>• Waiaua Gorge Hut</li> <li>• Kahui Hut</li> <li>• Holly Hut</li> </ul>	120	13
	<b>Whanganui National Park</b> <ul style="list-style-type: none"> <li>• Whakahoro</li> <li>• John Coull Hut</li> <li>• Tieke Marae</li> </ul>	180	13
	<b>Mohakatino Conservation Area Mokau River Scenic Reserve</b> <ul style="list-style-type: none"> <li>• Mokau River</li> </ul>	20	13
	<b>Ruahine Forest Park</b> <ul style="list-style-type: none"> <li>• Mid Pohangina Hut</li> <li>• Waikamaka Hut</li> <li>• Top Maropea Hut</li> <li>• Maropea Forks Hut</li> </ul>	120	13

## Hawke's Bay Wellington Conservancy

Activity	Area	Maximum number of clients per year	Maximum party size
<b>Tramping</b>	<b>Ruahine Forest Park</b> <ul style="list-style-type: none"> <li>North/South Traverse from Kuripapango to Pohangina River</li> </ul>	130	13
	<b>Kaweka Forest Park</b> <ul style="list-style-type: none"> <li>Makahu Saddle Hut - Makahu Spur</li> <li>Tops via Studholme Saddle - Castle Camp - Kiwi Saddle Hut - Mt Kuripapango/Matauria Ridge - Donald Stream - MacIntosh Hut</li> <li>Tutaekuri River - Carpark</li> </ul>	130	13
<b>Rafting</b>	<b>Kaweka Forest Park</b> <ul style="list-style-type: none"> <li>Mohaka from Te Puia Lodge to "The Gums"</li> <li>Ngaruroro from the Boyd to Kuripapango (excluding private land and Kaimanawa Forest Park)</li> </ul>	130	13
<b>Huts/Campsites used</b>	<b>Ruahine Forest Park</b> <ul style="list-style-type: none"> <li>Howletts Hut</li> <li>Parks Peak</li> <li>Shutes Hut</li> <li>Waipawa Forks Hut</li> </ul>	130	13
	<b>Kaweka Forest Park</b> <ul style="list-style-type: none"> <li>Cameron Hut</li> <li>Kiwi Mouth Hut</li> <li>MacIntosh Hut</li> <li>Ngawapurua Hut</li> <li>Omarukokere Bivy</li> <li>Rocks Ahead Hut</li> <li>Studholme Saddle Hut</li> <li>Te Puia Hut (Lodge)</li> </ul>	130	13

## **SCHEDULE 4**

### **Environmental Care Code**

#### **Protect Plants and Animals**

Treat New Zealand's forest and birds with care and respect. They are unique and often rare.

#### **Remove Rubbish**

Litter is unattractive, harmful to wildlife and can increase vermin and disease. Plan your visits to reduce rubbish, and carry out what you carry in.

#### **Bury Toilet Waste**

In areas without toilet facilities, bury your toilet waste in a shallow hole well away from waterways, tracks, campsites and huts.

#### **Keep Streams and Lakes Clean**

When cleaning and washing, take the water and wash well away from the water source. Because soaps and detergents are harmful to water life, drain used water into the soil to allow it to be filtered. If you suspect the water may be contaminated, either boil it for at least three minutes, or filter it, or chemically treat it.

#### **Take Care With Fires**

Portable fuel stoves are less harmful to the environment and are more efficient than fires. If you do use a fire, keep it small, use only dead wood and make sure it is out by dousing it with water and checking the ashes before leaving.

#### **Camp Carefully**

When camping, leave no trace of your visit.

#### **Keep to the Track**

By keeping to the track, where one exists, you lessen the chance of damaging fragile plants.

#### **Consider Others**

People visit the back-country and rural areas for many reasons. Be considerate of other visitors who also have a right to enjoy the natural environment.

#### **Respect Our Cultural Heritage**

Many places in New Zealand have a spiritual and historical significance. Treat these places with consideration and respect.

#### **Enjoy Your Visit**

Enjoy your outdoor experience. Take a last look before leaving an area; will the next visitor know that you have been there?

Protect the environment for your own sake, for the sake of those who come after you, and for the environment itself.

## **SCHEDULE 5**

### **Water Care Code**

#### **Find Out First**

Find out and follow the regulations governing recreational use of waterways and access. They are designed to minimise conflict between users and protect everyone's health and safety.

#### **Stay on Established Tracks and Use Existing Facilities**

By using existing facilities, where these are provided, you run less chance of disturbing wildlife and damaging riverbanks and foreshores.

#### **Take Care of Your Gear**

Careless use of equipment can harm wildlife and other users.

#### **Remove Rubbish**

Litter is unattractive, harmful to wildlife and pollutes water. Plan your visit to reduce rubbish, and carry out what you carry in.

#### **Dispose of Toilet Waste Properly**

Improper disposal of toilet waste can contaminate water, damage the environment and is culturally offensive. Use disposal facilities where provided or bury waste in a shallow hole at least 50 metres away from waterways.

#### **Be Careful with Chemicals**

Use chemicals sparingly, and refuel with care. Dispose of cooking or washing water well away from the source.

#### **Respect Our Cultural Heritage**

Many New Zealand waterways have special cultural, spiritual or historical values. Treat these places with consideration and respect.

#### **Take Only the Food You Need**

When taking food from the sea or freshwater, don't overdo it. Sustain life in our waterways by taking only what you need and no more than the legal limit.

#### **Consider Plants and Animals**

Remember we are only visitors to water environments. Other animal and plant species live there all the time.

#### **Consider Other People**

Respect other visitors ... everyone has the right to enjoy the environment in safety.

## SCHEDULE 6

# Didymo – Stop the Spread

Didymo is an algae made up of cells that cannot be seen with the naked eye until large colonies form. It only takes one of these cells to survive and be transported to a nearby waterway for Didymo to spread. Didymo cells thrive in freshwater and if you are cleaning with freshwater you are helping to keep them alive.

Didymo is an unwanted organism under the Biosecurity Act 1993. Under the Act those knowingly spreading an unwanted organism can be liable for up to five years' imprisonment and/or a \$100,000 fine.

To ensure you do not spread Didymo, wherever possible restrict equipment, boats, clothing and other items for exclusive use in a single waterway.

If you are moving items between waterways you must:

1. **Check:** Before leaving the river, remove all obvious clumps of algae and look for hidden clumps. Leave them at the affected site. If you find any later, do not wash them down drains. Treat them with the approved cleaning methods below, dry them and put them in a rubbish bin.
2. **Clean:** Soak or scrub all items for at least one minute in either, hot (60°C) water, a two percent solution of household bleach or a five percent solution of salt, nappy cleaner, antiseptic hand cleaner or dishwashing detergent. A two percent solution is 200ml, a five percent solution is 500ml (two large cups), with water added to make 10 litres.
3. **Dry;** If cleaning is not practical (ie livestock), after the items is completely dry to touch, wait an additional 48 hours before contact or use in any other waterway.

Fish, plants, rocks and other river items should not be moved between waterways.

If you require more information please visit:

[www.biosecurity.govt.nz/didymo](http://www.biosecurity.govt.nz/didymo)

To report a suspected find of Didymo please call 0800 80 99 66

## **SCHEDULE 7**

### **Mountain Bikers Code**

Mountain bikers code image. The following MTB code was developed by the New Zealand MTB Association (NZ MBA) in liaison with key stakeholders and DOC.

#### **Respect others**

- \* Stay in control. So you can safely avoid others and keep yourself intact.
- \* Give way to walkers.
- \* Use a bell or greeting when approaching others. Most negative feedback from walkers on shared-use tracks concerns being surprised by bikers approaching without warning.
- \* Ride shared-use tracks in small groups. A 'bike-train' with a dozen riders displaces other users. 6-8, or less, is a better number.

#### **Respect the rules**

- \* Only ride MTB and shared-use tracks; stay off closed tracks – including those that are seasonally closed to protect the surface or minimise conflict with other users. Land managers are generally pretty reasonable so talk with them about issues or ideas you may have.
- \* Be prepared - take food, water, tools, First Aid and warm clothes. Plan for the unexpected - a change in the weather, an accident or getting lost and late.
- \* Obtain permission from private landowners before you set out.
- \* Leave gates as you find them either open or closed to keep stock where they are intended to be.

#### **Respect the track**

- \* Don't skid, cut corners or make new lines. Skidding creates water channels and causes erosion. Use both brakes to slow down without skidding as you approach a corner. Cutting corners is cheating and damages fragile ecosystems.
- \* Avoid riding in the mud and rain. Both bikes and walkers damage soft, wet tracks.
- \* Clean your bike to prevent spreading weeds like gorse and didymo.
- \* Take rubbish home – like banana skins, old tubes and snack wrappers. Rubbish in the outdoors detracts from everyone's experience.

## SCHEDULE 8

<b>RECORD OF CONCESSIONAIRE ACTIVITY FORM DEPARTMENT OF CONSERVATION TONGARIRO NATIONAL PARK</b>
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To be completed by Concessionaires in accordance with the conditions of the concession and returned to Department of Conservation, Private Bag, TURANGI

CONCESSIONAIRE: Sir Edmund Hillary Outdoor Pursuits Centre

MONTH: \_\_\_\_\_ Year \_\_\_\_\_ DOC File Number: PAC 06 06 12

DATE	NUMBER OF PASSENGERS CARRIED		
	KETETAHI ROAD	MANGATEPOPO ROAD	TOTAL
01			
02			
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			
31			
<b>TOTAL</b>			

This is a true and accurate return of the Concession Activity carried out by Sir Edmund Hillary Outdoor Pursuits Centre

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

## SCHEDULE 9

### Client Activity Return Form

Month/Year ...../.....

### GUIDED ACTIVITIES

#### SIR EDMUND HILLARY OUTDOOR PURSUITS CENTRE OF NEW ZEALAND PAC- 06 06 12

*Supplying this information to the Department not only helps us to collect the fees for your activity, more importantly it helps us to understand the visitor use patterns and trends on public conservation lands. This information is critically important and helps us to manage the effects of all activities including the cumulative impacts on conservation and recreation values. We need to know how many trips you make to each site and the party size of each trip. If you make more than one trip to the same site on the same day please record each trip on a new line (see example below).*

*We appreciate your time and efforts to supply this information accurately and promptly.*

Date	Main Activity (Guided walking etc)	Area/Sites Visited (Site /location/ routes used)	Duration of trip (No. of hours)	No. of Clients (Clients + Guides)	Other facilities used (Hut names, campsite locations etc.)
<i>1/12/02</i>	<i>Day walk</i>	<i>Routeburn Track – Divide to Key Summit - Howden Hut</i>	<i>4 hrs</i>	<i>2+1</i>	<i>Howden Hut</i>

I, Grant Davidson of Sir Edmund Hillary Outdoor Pursuits Centre of New Zealand, solemnly and sincerely declare that the above information is accurate and correct.

Thanks again for your help

Please return all forms to the  
CRO – Concessions  
Department of Conservation  
Private Bag  
Turangi



## **SCHEDULE 10**

### **Map of permitted recreation activities and camping on Great Barrier / Aotea Island**

DRAFT

## **SCHEDULE 11**

### **Map of permitted off-track gorging areas on Great Barrier / Aotea Island**

DRAFT