

# Application for commercial operations from a vessel to view and swim with marine mammals



Department of  
Conservation  
*Te Papa Atawhai*

New Zealand Government

## Is this the right application form for me?

This application form is for new and renewal applications for commercial operations from a vessel; including both powered vessels and manually propelled vessels (e.g. kayaks or paddle boards) to:

### View marine mammals, including:

- All species of whales (including orca and pilot whales)
- All species of seal
- All species of dolphin (excluding orca and pilot whales).

### Swim with:

- Adult dolphins (excluding orca and pilot whales)
- Seals.

**Note:** It is illegal to swim with whales (including orca and pilot whales).

## Update staff member and vessel

If you have a permit for a commercial operation to interact with marine mammals complete [Application Form 8f Commercial Operations involving Marine Mammals Update staff member, vessel, vehicle, or aircraft](#)<sup>1</sup> to apply for:

- Any new staff member – pilot, master, skipper, guide or other staff member – who will have contact with marine mammals as part of your commercial operation; or
- Any new vessel which will be used to undertake your permit.

## How do I complete this application form?

- If you are applying for a **new permit** e-mail [permissionschristchurch@doc.govt.nz](mailto:permissionschristchurch@doc.govt.nz) for a pre-application meeting before lodging your application. There is location, species and treaty partner consultation information that the Department of Conservation (DOC) needs to make you aware of.
- Complete all sections of this form.
- DOC encourages electronic applications (e.g. email a typed Word document), rather than handwritten applications. Electronic applications are easier to read and less likely to be returned to you for clarification.
- If you require extra space, attach or include extra documents and label them according to the relevant section. Record all attachments in Section 'Q Attachments'.

Personal and sensitive information (e.g. criminal convictions or criminal charges pending before the court relating to the mistreatment of animals) will be managed by DOC confidentially. For further information check [DOC's privacy and security statements](#)<sup>2</sup>.

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<sup>1</sup> <https://www.doc.govt.nz/globalassets/documents/about-doc/concessions-and-permits/marine-mammal-permits/update-staff-member-8f.doc>

<sup>2</sup> <https://www.doc.govt.nz/footer-links/privacy-and-security/>

## Have you considered DOC's Conservation General Policy and statutory planning documents?

Your permit must not be inconsistent with DOC's [Conservation General Policy](#)<sup>3</sup> and [relevant statutory planning documents](#)<sup>4</sup>, as they set out how DOC and our Treaty partners manage public conservation land. Statutory planning documents can have a direct impact on your application, with conservation management strategies identifying where human interactions with marine mammals should be managed to avoid or minimise adverse effects on populations and individuals.

## Have you undertaken Treaty Partner consultation?

DOC has a responsibility to give effect to the principles of the Treaty of Waitangi and may consult with our Treaty Partners about your permit application.

Contact [permissions@doc.govt.nz](mailto:permissions@doc.govt.nz) for further information about consultation.

## Have you undertaken Customary Marine Title consultation?

If you are applying for a new permit to view marine mammals, under the Marine and Coastal Area (Takutai Moana) Act 2011, you must:

- Notify the Customary Marine Title Applicants about your application.
- Seek the views of the Customary Marine Title Applicants.

If you need some help, where do you get more information?

- Check the DOC [interacting with marine mammals](#)<sup>5</sup>. This page includes information on the types of permits available, fees, reporting, and processing timeframes.
- Read [sharing our coasts with marine mammals](#)<sup>6</sup>.
- Become a DOC [Sustainable Marine Mammal Actions in Recreation and Tourism \(SMART\) operator](#)<sup>7</sup>.
- Arrange a pre-application meeting (either face to face or over the phone) by contacting the Christchurch Permissions team [permissionschristchurch@doc.govt.nz](mailto:permissionschristchurch@doc.govt.nz).

## How do I submit my application?

Email your completed application, and any attachments (recorded in section 'Q Attachments') to: [permissions@doc.govt.nz](mailto:permissions@doc.govt.nz)

## What happens next?

Your application will be assessed by DOC. If it is complete, DOC will begin processing the application.

If it is incomplete or requires amendment it will be returned to you for you to amend and incorporate the matters that DOC has specified in writing.

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<sup>3</sup> <https://www.doc.govt.nz/about-us/our-policies-and-plans/conservation-general-policy/>

<sup>4</sup> <https://www.doc.govt.nz/about-us/our-policies-and-plans/statutory-plans/>

<sup>5</sup> <https://www.doc.govt.nz/get-involved/apply-for-permits/interacting-with-marine-mammals/>

<sup>6</sup> <https://www.doc.govt.nz/sharingcoasts>

<sup>7</sup> <https://www.doc.govt.nz/our-work/smart-operator-programme/>

## Why does DOC ask for this information?

The questions in this application form are designed to cover the requirements set out in DOC's conservation legislation. Your answers allow us to assess:

- The details of your proposed operation against the requirements in sections 6 and 7 of the Marine Mammals Protection Regulations 1992.
- The effects of your proposed operation (including proposed encounter times with marine mammals) and your proposed methods to avoid, remedy or mitigate any adverse effects.
- Your qualifications and resources (e.g. vessel, skills and experience) to adequately conduct the proposed operation in marine areas.
- The educational material you will be using in your proposed operation.

Your application will also assist us in undertaking consultation with our Treaty Partners.

Once your application is approved it will form part of the permit that is issued to you.

Your creditworthiness is a factor in determining whether DOC should extend credit to you and set up a DOC customer accounts receivable credit account. To make this assessment DOC will supply your information to a credit checking agency.

**Note:** Information collected by DOC will be supplied to a debt collection agency in the event of non-payment of fees.

## What fees will I pay?

You may be required to pay a processing fee for this application regardless of whether a permit is granted or not. You may request an estimate of the processing fees after your application has been submitted. If you request an estimate, DOC may require you to pay the reasonable costs of the estimate prior to it being prepared. DOC will not process your application until the estimate has been provided to you. In addition, if you are granted a permit you may be required to pay annual research or management fees. These fees are listed on the [interacting with marine mammals](#)<sup>8</sup> page of the DOC website.

If you are applying for a new permit, see information in the 'Will my application be publicly notified?' section below.

DOC will invoice your processing fee after your application has been considered. If your application is large or complex, DOC may undertake billing at intervals periodically during processing until a decision has been made on your application. If you withdraw your application DOC will invoice you for the costs incurred up to that point.

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<sup>8</sup> <https://www.doc.govt.nz/get-involved/apply-for-permits/interacting-with-marine-mammals/>

## Will my application be publicly advertised?

Your application will be **publicly advertised**<sup>9</sup> on the DOC website and appropriate newspapers if:

- the application is for a new permit
- the application is for a renewal of a permit (and the renewal is not substantially the same as the existing permit) or an amendment to an existing permit.

Publicly advertising may increase the time and cost of processing of your application.

If you believe public advertising may be required for your application email:

[permissionschristchurch@doc.govt.nz](mailto:permissionschristchurch@doc.govt.nz) to arrange a pre-application meeting.

## What does an approved DOC permit include / require?

A permit approved by DOC (in accordance with section 10(2) Marine Mammals Protection Regulations 1992):

- Includes your 'Application for commercial operations from a vessel to view and swim with marine mammals'.
- Requires you to comply with all the information supplied in your 'Application for commercial operations from a vessel to view and swim with marine mammals'.

**Note:** It is a condition of this permit that DOC retains the right to suspend or revoke this permit, or restrict the operation authorised by the permit, where the information on which the permit was granted contained material inaccuracies.

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<sup>9</sup> Marine Mammals Protection Regulation 1992 section 11.

## A. Applicant details

Legal status of applicant (tick)	<input type="checkbox"/> Individual (Go to ①)	
	<input type="checkbox"/> Registered company (Go to ②)	<input type="checkbox"/> Trust (Go to ②)
	<input type="checkbox"/> Incorporated society (Go to ②)	<input type="checkbox"/> Other (Go to ②)

①	Applicant name (individual)		
	Phone	Mobile phone	
	Email		
	Physical address		Postcode
	Postal address (if different from above)		Postcode

②	Applicant name (full name of registered company, trust, incorporated society or other)		
	Trading name (if different from applicant name)		
	NZBN (To apply go to: <a href="https://www.nzbn.govt.nz">https://www.nzbn.govt.nz</a> )	Company, trust or incorporated society registration number	
	Registered office of company or incorporated society (if applicable)		
	Company phone	Company website	
	Contact person and role		
	Phone	Mobile phone	
	Email		
	Postal address		Postcode

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## B. New or renewal (with a major amendment) of an existing permit

I am applying for a new permit.

**You need to have a pre-application meeting with DOC** before you submit this application as there are location restrictions and consultation requirements that you need to be aware of.

E-mail [permissionschristchurch@doc.govt.nz](mailto:permissionschristchurch@doc.govt.nz).

I am applying to renew an existing permit with a major amendment.

Permit number

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## C. Pre-application meeting

Have you had a pre-application meeting with a DOC Permissions Advisor?

No

**If your application is for a new permit your application will not be processed without a pre-application meeting** as there are location restrictions and consultation requirements that you need to be aware of.

E-mail [permissionschristchurch@doc.govt.nz](mailto:permissionschristchurch@doc.govt.nz)

Yes

If yes, state when and who with.

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## D. Consistency with DOC's Conservation General Policy and statutory plans

**Note:** DOC's [Conservation General Policy](#)<sup>10</sup> and statutory planning documents can have a direct impact on your application. For example the statutory planning documents may set the specific locations or number of landings allowed.

List the [DOC's statutory planning documents](#)<sup>11</sup> relevant to your application:

Are you aware of any potential inconsistency your activity may have with DOC's Conservation General Policy or statutory planning documents?

No	<input type="checkbox"/>
Yes	<input type="checkbox"/>

If yes, explain why it is inconsistent with the statutory planning documents.

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<sup>10</sup> <https://www.doc.govt.nz/about-us/our-policies-and-plans/conservation-general-policy/>

<sup>11</sup> <https://www.doc.govt.nz/about-us/our-policies-and-plans/statutory-plans/>

## E. Consultation undertaken under the Marine and Coastal Area (Takutai Moana) Act 2011

Have you notified and sought the views of the relevant Customary Marine Title Applicants<sup>12</sup> prior to submitting this application?

<p>No. <b>Your application will not be processed.</b>          You need to speak to DOC before you can submit this application form.<sup>13</sup>          E-mail <a href="mailto:permissionschristchurch@doc.govt.nz">permissionschristchurch@doc.govt.nz</a></p>	<input type="checkbox"/>
<p>Yes</p>	<input type="checkbox"/>

**If yes, supply details for each Customary Marine Title Applicant you have consulted with.** Copy and paste the table below and complete for each Customary Marine Title Applicant. Record all attachments in section 'Q Attachments'.

Attachments may include:

- Additional pages with the required information
- Any written response to your notification from the Customary Marine Title Applicant.

<p><b>Customary Marine Title Applicant notified</b></p>	
<p><b>Name of individual you notified and sought views on your application</b></p>	
<p><b>Date /s of notification and views sought</b></p>	
<p><b>Form of notification and means of views given (e.g. email, meeting)</b></p>	
<p><b>Outcome of consultation</b></p>	

**Note:** As soon as reasonably practicable after you lodge your application with DOC, you are required to notify affected iwi, hapu or whanau. We recommend you speak to DOC about this requirement prior to lodging your application.

<sup>12</sup> A "Customary Marine Title Applicant" is a person or group who has applied for recognition of customary marine title either under section 95 or sections 100 and 103 of the Marine and Coastal Area (Takutai Moana) Act 2011 in an area to which your application relates and where no customary marine title order or agreement applies.

<sup>13</sup> It is a statutory requirement under section 62(3) to notify and seek the views of a Customary Marine Title Applicant on your application before it is lodged with the Department.



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## G. Consultation with interested stakeholders

Have you carried out any consultation with interested stakeholders?

No	<input type="checkbox"/>
Yes	<input type="checkbox"/>

**If yes, supply details for each Interested Stakeholder you have consulted with.** Copy and paste the table below and complete for each Interested Stakeholder. Record all attachments in section 'Q Attachments' including:

- Additional pages with any required information
- The written response to your consultation with Interested Stakeholders.

<b>Other interested stakeholders consulted with e.g. Conservation Boards or community groups</b>	
<b>Name of individual you consulted with</b>	
<b>Date of consultation</b>	
<b>Form of consultation (e.g. email, meeting)</b>	
<b>Outcome of consultation*</b>	

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## H. Educational material

Provide details of the education material (including the source of the material) and education aspects of your proposed operation.

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## I. Conservation, management, and the protection of marine mammals

State how your proposed operation is in the interests (advantage and benefit) of the conservation, management or protection of marine mammals?

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## J. Details of the proposed operation

### 1 Proposed base and area of operation

**Attach a map of the proposed area of operation.** It must clearly show:

- Proposed base (vessel departure location) of operation
- Proposed area of operation showing the boundaries and where appropriate, the specific locations where contact with marine mammals are proposed.
- Proposed locations where swimming with marine mammals will take place (if applicable)

Record your map details in section 'Q Attachments'.

Map questions	Written description
Proposed base of operation	
Proposed area of operation	
Proposed locations for viewing contact with marine mammals	
Proposed locations for swimming contact with marine mammals	

## 2 Duration of operation

Record the proposed duration of operation (months and years) is currently up to a maximum of three years.

## 3 Trip duration and frequency

Duration of trips (in hours or days if multi-day trips) proposed

Maximum number of trips proposed per day

Maximum number of vessels you propose to operate at any one time

## 4 Species of marine mammal you seek to view or come in contact with from a vessel

All species of whales (including orca and pilot whales)

All species of seal

All species of dolphins (excluding orca and pilot whales)

Species specific encounters you seek to view and come in contact with from a vessel (list species)

## 5 Proposed viewing or contact times with marine mammals

State the maximum time you will view or be in contact with each marine mammal (or group of mammals) you encounter per trip.

### Whales viewing or contact

Not applicable

Individual viewing or contact time in minutes

Cumulative viewing or contact time per trip in minutes

### Dolphins viewing or contact

Not applicable

Individual viewing or contact time in minutes

Cumulative viewing or contact time per trip in minutes

**Seals viewing or contact**

Not applicable

Individual viewing or contact time in minutes

Cumulative viewing or contact time per trip in minutes

**Specific species viewing or contact**

Not applicable

Specific species viewing or contact (list species)

Individual viewing or contact time in minutes

Cumulative viewing or contact time per trip in minutes

**6 Species of marine mammal you seek to swim with from a vessel**

Not applicable as swimming won't take place

All species of seal

All species of dolphins (excluding orca and pilot whales)

Specific species (list species) sought to swim with

**Swimming with dolphins**

Not applicable as swimming won't take place

Individual encounter in minutes

Cumulative encounter per trip in minutes

Number of swim drops per trip

Time spent in the water per swim drop per trip in minutes

Cumulative time spent in the water per trip in minutes

**Swimming with seals**

Not applicable as swimming won't take place

Individual encounter in minutes

Cumulative encounter per trip in minutes

Number of swim drops per trip

Time spent in the water per swim drop per trip in minutes

Cumulative time spent in the water per trip in minutes

**Swimming with specific species**

Not applicable as swimming won't take place	<input type="checkbox"/>
Swimming with specific species (list species)	
Individual encounter in minutes	
Cumulative encounter per trip in minutes	
Number of swim drops per trip	
Time spent in the water per swim drop per trip in minutes	
Cumulative time spent in the water per trip in minutes	

**7 Swimming process of entering the water, boat position and encounter of calves and pups**

How will swimmers enter the water?	
What will the position of boat be relative to the location and movement of marine mammals when swimmers enter the water?	
What will the placement of swimmers be relative to the location and movement of marine mammals?	
What actions will be taken should dolphin calves or seal pups be encountered?	

**8 Cumulative encounter times of viewing/contact and swimming**

Cumulative time spent in the water per trip in minutes	
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## K. Vessel type – motorised vessel(s)

Describe the vessel type you are going to use in your proposed operation.

If your operation involves two or more vessels, copy and paste the table below and complete for each vessel. Alternatively attach additional pages with the required information and record all attachments in section 'Q Attachments'.

Not applicable as only using manually propelled vessels

### Motorised vessel No. 1 description:

Vessel name

Vessel make

Vessel model

Vessel size (length)

Vessel colour

Motive power

Construction and hull design

Planing hull

Displacement hull

Normal cruising speed

Maximum speed

Maximum number of passengers

Describe any information you have on vessel noise levels (above and below water)

How will the effects of vessel noise be mitigated?

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## L. Vessel type – manually propelled vessels (watercraft)

Describe the manually propelled vessel (watercraft) type and number of vessels you are going to use.

Not applicable as only using motorised vessels

### Manually propelled vessel description

Single kayak

Number of single kayaks

Double kayak

Number of double kayaks

Paddle board

Number of paddle boards

Other manually propelled vessels

Type of other manually propelled vessel

Number of other manually propelled vessels

## M. Background of proposed operator

State the applicant's experience operating with marine mammals (e.g. the number of years the company / business has been operating around marine mammals).

State the applicant's knowledge of operating within the local area, and of the sea and weather conditions (e.g. number of years' experience operating within the area).

### Has the applicant been convicted of any offence involving the mistreatment of animals?

No

Yes

If "yes", provide details

### Does the applicant have any current criminal charges pending before the court involving the mistreatment of animals?

No

Yes

If "yes", provide details

### Does the Applicant agree to DOC undertaking a check of their criminal convictions or pending current criminal charges involving the mistreatment of animals?

**Note:** DOC may require the proposed operator to fill out and sign a form that allows DOC to receive their criminal conviction history to enable the Director-General of DOC to be satisfied that the proposed operator does not have convictions for offences involving the mistreatment of animals.

No

Yes

## N. Background experience of individual staff members

Complete the table below for every staff member who may come into contact with marine mammals during the operation. If there are two or more staff members, copy and paste the table and complete for each staff member. Alternatively attach additional pages with the required information and record all attachments in section 'Q Attachments'.

Staff member No. 1	
Full name	
Job title: Skipper	<input type="checkbox"/>
Job title: Guide	<input type="checkbox"/>
Job title: Other (state)	<input type="checkbox"/>
Has this person been convicted of any offence involving the mistreatment of animals?	
No	<input type="checkbox"/>
Yes	<input type="checkbox"/>
If "yes", provide details	
Does this person have any current criminal charges pending before the court involving the mistreatment of animals?	
No	<input type="checkbox"/>
Yes	<input type="checkbox"/>
If "yes", provide details:	
Does the staff member agree to DOC undertaking a check of their criminal convictions or pending current criminal charges involving the mistreatment of animals?	
<b>Note:</b> DOC may require the staff member to fill out and sign a form that allows DOC to receive their criminal conviction history to enable the Director-General of DOC to be satisfied that they do not have convictions for offences involving the mistreatment of animals	
No	<input type="checkbox"/>
Yes	<input type="checkbox"/>
State the staff members knowledge of operating within the local area, and of the sea and weather conditions (e.g. number of years' experience operating within the area)	

**Relevant Experience of staff member with marine mammals?**

Experience operating around marine mammals in years

**Types of marine mammals the staff member has operated around?**

Seals / sea lions

Dolphins

Whales

Specific species

List type of specific species

**Has the staff member has completed a [DOC SMART](#)<sup>14</sup> course?**

No

Yes

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<sup>14</sup> <https://www.doc.govt.nz/our-work/smart-operator-programme/>

## O. Marine Mammals Protection Regulations 1992

Tick the following boxes to confirm you will operate in accordance with each of the following behaviours as required under Part 3 of the Marine Mammals Protection Regulations 1992.	Tick
Marine mammals will not be disturbed or harassed	<input type="checkbox"/>
Best endeavours will be used to operate the vessel in a way that the normal movement or behaviour of any marine mammal is not disrupted	<input type="checkbox"/>
Contact with any marine mammal shall be abandoned at any stage if it becomes or shows signs of becoming disturbed or alarmed	<input type="checkbox"/>
Marine mammals are not to be separated from a group of marine mammals, or caused to scatter	<input type="checkbox"/>
Rubbish or food is not to be thrown near or around any marine mammal	<input type="checkbox"/>
No person shall make any loud or disturbing noises around any whale, dolphins or seals	<input type="checkbox"/>
No sudden or repeated changes in the speed or direction of the vessel shall be made except in the case of an emergency	<input type="checkbox"/>
Where the vessel stops to enable the passengers to watch any marine mammal, the engines are to be either placed in neutral ( <i>preferred</i> ) or be switched off within a minute of the vessel stopping	<input type="checkbox"/>
A person or vessel shall not cut off the path of a marine mammal or prevent a marine mammal from leaving the vicinity of the vessel	<input type="checkbox"/>
The skipper of a vessel less than 300 metres from any marine mammal shall use his or her best endeavours to move the vessel at a constant slow speed no faster than the slowest marine mammal in the vicinity, or at idle or “no wake” speed	<input type="checkbox"/>
When departing from the vicinity of any marine mammal, the vessel shall proceed slowly at idle or “no wake” speed until the vessel is at least 300 metres from the nearest marine mammal	<input type="checkbox"/>
The vessel is not to approach within 300 metres of any whale, pod of dolphins or herd of seals for the purpose of enabling passengers to view, if the number of vessels or aircraft, already positioned to enable passengers to watch is three or more	<input type="checkbox"/>
Where two or more vessels or aircraft approach an unaccompanied whale, dolphin or seal, the skipper concerned shall co-ordinate their approach and manoeuvres	<input type="checkbox"/>
<b>Whale specific behaviours</b> <b>Tick that you understand and will operate in accordance with each of the following species-specific behaviours as required under Part 3 of the Marine Mammals Protection Regulations 1992.</b>	<b>Tick</b>
The vessel is not to approach within 50 metres of a whale	<input type="checkbox"/>
If a whale approaches the vessel, the skipper of the vessel shall, wherever practicable: <ul style="list-style-type: none"> <li>(i) manoeuvre the vessel so as to keep out of the path of the whale; and</li> <li>(ii) maintain a minimum distance of 50 metres from the whale</li> </ul>	<input type="checkbox"/>

The vessel is not to approach within 200 metres of any female baleen or sperm whale that is accompanied by a calf or calves	<input type="checkbox"/>
The vessel shall approach a whale from a direction that is parallel and slightly to the rear	<input type="checkbox"/>
<b>Dolphin specific behaviours</b> <b>Tick that you understand and will operate in accordance with each of the following species-specific behaviours as required under Part 3 of the Marine Mammals Protection Regulations 1992.</b>	<b>Tick</b>
The vessel may exceed idle or “no wake” speed in order to outdistance the dolphins but must increase speed gradually, and shall not exceed 10 knots within 300 metres of any dolphin	<input type="checkbox"/>
The vessel is not to proceed through a pod of dolphins	<input type="checkbox"/>
The vessel shall approach a dolphin or pod of dolphins from a direction that is parallel and slightly to the rear	<input type="checkbox"/>
<b>Swimming specific behaviours</b> <b>Tick that you understand and will operate in accordance with each of the following species-specific behaviours as required under Part 3 of the Marine Mammals Protection Regulations 1992.</b>	<b>Tick</b>
Swimmers will not be in the water with juvenile dolphins or a pod that includes juvenile dolphins	<input type="checkbox"/>
An airhorn may be used to call swimmers back to the boat or to the shore	<input type="checkbox"/>

## P. Operational best practice based on recommended DOC guidelines

<b>Tick that you understand and will comply with the following conditions relating to seals and sea lions specific behaviours</b>	<b>Tick</b>
Not applicable as not applying to view seals and sea lions	<input type="checkbox"/>
When seals and sea lions are hauled out on shore or rocks, the vessel will remain 20m or more from water’s edge	<input type="checkbox"/>
When seals and sea lions are hauled out on shore or rocks, swimmers will remain 5m or more from water’s edge.	<input type="checkbox"/>
<b>Tick that you understand and will comply with the following conditions relating to location specific best practice.</b> <i>You will have been given information on best practice recommendations when you contacted <a href="mailto:permissionschristchurch@doc.govt.nz">permissionschristchurch@doc.govt.nz</a> prior to making your application. If any location specific best practices apply to your area of operation, attach the relevant schedule.</i>	<b>Tick</b>
Not applicable as there is no location specific best practice	<input type="checkbox"/>
Location specific best practices for my area of operation are attached and recorded in section ‘Q Attachments’	<input type="checkbox"/>
All proposed operations will be undertaken in accordance with the best practice guidelines for the area of operation	<input type="checkbox"/>

<b>Tick that you understand and will comply with the following conditions relating to Manually propelled vessels e.g. kayaks and paddle boards practices.</b>	<b>Tick</b>
Not applicable as not operating a manually propelled vessel	<input type="checkbox"/>
Up to seven kayaks (or other manually propelled watercraft) are to be grouped closely together* for the purpose of viewing marine mammals <i>*Manually propelled watercraft are to be within two paddle lengths of each other to form 'one distinct vessel'. No vessel (including a group of seven manually propelled vessels) shall approach closer than 300m to a marine mammal if there are already three vessels (including a group of seven manually propelled vessels) or aircraft, or both, present.</i>	<input type="checkbox"/>
Kayaks (or other manually propelled watercraft) are not to be banged, or paddles slapped against the water in the presence or marine mammals.	<input type="checkbox"/>
No person shall touch a marine mammal	<input type="checkbox"/>
No person is to chase a marine mammal, instead let the mammal approach the manually propelled watercraft	<input type="checkbox"/>
Where practical the operator's guide is to remain between the clients and any seals or sea lions on shore	<input type="checkbox"/>

**Any other actions you will take to minimise disturbance of the marine mammals:**

## Q. Attachments

Attachments should *only* be used if there is:

- A specific question that requires an attachment e.g. map of the proposed base and area of operations
- Not enough space on the form to finish your answer
- Additional information that supports your answer
- An additional request you wish to make of DOC regarding the application.

Label each document clearly and complete the table below.

Section of the application form the attachment relates to	Document title	Document format (e.g. Word, PDF, Excel, jpg etc.)	Description of attachment
<u>Correct example ✓</u> E	<i>Proposed base and area of operation</i>	<i>.shp</i>	<i>Map of proposed base and area with locations of where contact with marine mammals is proposed.</i>
<u>Correct example ✓</u> K	<i>Educational Material</i>	<i>Word</i>	<i>Educational material provided to clients undertaking marine mammal journey.</i>
<u>Incorrect example X</u> <u>Table</u>	<i>Doc1</i>	<i>Word</i>	<i>Table</i>

## R. Checklist

Application checklist	Tick which apply
I have completed all sections of this form relevant to my application and understand that the form will be returned to me if it is incomplete.	<input type="checkbox"/>
I certify that the information provided in this application form and any attached additional forms and information is, to the best of my knowledge, true and correct..	<input type="checkbox"/>
I have supplied a map with the departure location, boundaries of operation, expected tour routes of operation specific locations where viewing of marine mammals are likely, and if applicable specific location where swimming with marine mammals are likely as required in and section 'Q Attachments'.	<input type="checkbox"/>
I have appropriately recorded all attachments in section 'Q Attachments'.	<input type="checkbox"/>
I understand that in accordance with Regulation 10(2) of the Marine Mammals Protection Regulations 1992, this application shall form part of any permit issued and shall be complied with accordingly.	<input type="checkbox"/>

## S. Terms and conditions for a credit account with the Department of Conservation

Have you held an account with the Department of Conservation before?	Tick
No	<input type="checkbox"/>
Yes	<input type="checkbox"/>
If "yes", under what name:	

In ticking this checklist and placing your name below you are acknowledging that you have read and agreed to these terms and conditions for an account with the Department of Conservation

Terms and Conditions	Tick
I/We agree that the Department of Conservation can provide my/our details to the Department's credit checking agency to enable it to conduct a full credit check.	<input type="checkbox"/>
I/We agree that any change which affects the trading address, legal entity, structure of management or control of the applicant's company (as detailed in this application) will be notified in writing to the Department of Conservation within 7 days of that change becoming effective.	<input type="checkbox"/>
I/We agree to notify the Department of Conservation of any disputed charges within 14 days of the date of the invoice.	<input type="checkbox"/>
I/We agree to fully pay the Department of Conservation for any invoice received on or before the due date.	<input type="checkbox"/>
I/We agree to pay all costs incurred (including interest, legal costs and debt recovery fees) to recover any money owing on this account.	<input type="checkbox"/>
<b>I/We agree that the credit account provided by the Department of Conservation may be withdrawn by the Department of Conservation, if any terms and conditions (as above) of the credit account are not met.</b>	<input type="checkbox"/>
I/We agree that the Department of Conservation can provide my details to the Department's debt collection agency in the event of non-payment of payable fees.	<input type="checkbox"/>
<b>Applicant Name/s</b> (of authorised person/s)	
	<b>Date</b>

Email your completed application, and any attachments (e.g. recorded in section 'Q Attachments') to: [permissions@doc.govt.nz](mailto:permissions@doc.govt.nz)

**For Department of Conservation use**

<b>Credit check completed</b>			
<b>Comments :</b>			
<b>Signed:</b>		<b>Name</b>	
<b>Approved (Tier 4 manager or above)</b>		<b>Name</b>	